

**JECRC UNIVERSITY, JAIPUR**

Ref: JU/Reg/23/SGRC/Constn./ 9999

Date : 9<sup>th</sup> May, 2023

**OFFICE ORDER**

In accordance with the guidelines issued by the UGC vide D.O Letter No.F1-1312022 (CPP-II) dated 12<sup>th</sup> April, 2023 the students Grievances Redressal Committee (SGRC), is constituted with following members and Chairperson.

1.	Prof. Widhi Dubey	Chairperson
2.	Prof. Mahesh Chand Koolwal	Member
3.	Prof. Surendra Kumar Yadav	Member
4.	Prof. Ruchi Goyal	Member
5.	Prof. Deepak Dembla	Member
6.	Preyash Gupta	Student Representative (BA.LLB) (Special Invitee)

- (i) The terms of the chairperson and members shall be for a period of two years.
- (ii) The term of the special invitee shall be one year.
- (iii) The quorum for the meeting including the Chairperson, but excluding the special invitee, shall be three.
- (iv) In considering the grievances before it, the SGRC shall follow principles of natural justice.
- (v) The SGRC shall send its report with recommendations, if any, to the competent authority of the institution concerned and a copy thereof to the aggrieved student, preferably within a period of 15 working days from the date of receipt of the complaint.
- (vi) Any student aggrieved by the decision of the Student's Grievance Redressal Committee may prefer an appeal to the Ombudsperson, within a period of fifteen days from the date of receipt of such decision.

**PROCEDURE FOR REDRESSAL OF GRIEVANCES BY STUDENT GRIEVANCE REDRESSAL COMMITTEES:**

(I) Aggrieved student may submit an application online seeking redressal of grievance. The online system of grievance redressal is being made operational through the new ERP system. Till then, the students may submit their grievances, if any, in physical mode directly to the Chairperson.

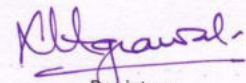
  
Registrar  
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(iii) The Students' Grievance Redressal Committee, as the case may be, shall fix a date for hearing the complaint which shall be communicated to the University and the aggrieved student.

(iv) An aggrieved student may appear either in person or authorize a representative to present the case.

2. University is in the process to appoint Ompudsperson as per UGC guidelines shortly.



Registrar

**Registrar**

JECRC University, Jaipur-303905

Copy to : 1. All members  
2. All Staff / faculty  
3. All DDH  
4. e-notice

Cc to : the President