



JECRC UNIVERSITY

Jaipur - 303 905, Rajasthan (State), India
(Estd. Under the Act No. 15/2012 of the Government of Rajasthan)
www.jecrcuniversity.edu.in

IQAC POLICY

PREAMBLE:

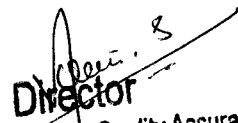
The National Assessment and Accreditation Council pioneered the installation of Internal Quality assurance Cell (IQAC) to be implemented and followed in principle by all the Institutions/Universities. JECRC University, Jaipur is one among them came into being in the year 2012 at Jaipur, Rajasthan. This University has the opportunity to install Internal Quality Assurance Cell (IQAC) in its curriculum as on 17th April, 2017, with the basic aim of quality preservation in its all round activities. The main features of IQAC is to advocate plans, provide guidance and restore Quality Assurance (QA) and promote Quality Enhancement (QE) activities in the University campus. IQAC is bestowed with the responsibilities of streamlining the efforts and activities of the University to preserve and sustain academic excellence and restore elaborate internal governance.

POLICY ON QUALITY RESTORATION:

To setup and establish sustainable quality system and to readily promote and implement effective teaching methodology, research and also to act as consultancy agent by providing uninterrupted education to students. It mainly keeps its attention on core issues as well as support functions by being accountable to the stake holders, through self-evaluation and steady improvement.

OBJECTIVES FOR QUALITY:

1. To promote quality standards in all academic and administrative activities of the University. This can be achieved by motivating all the members of the University on quality, by enforcing proper education, training and counseling.
2. To introduce adequate measures for effective functioning of University in the direction of quality empowerment through self development of quality culture and rationalization of best practices.


Director
Internal Quality Assurance Cell
JECRC University Jaipur 303905


PRESIDENT
JECRC University Jaipur



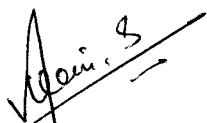
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3. To design working plans, develop and implement them by drawing quality processes & procedures suited for induction in day to day academic and administrative activities of the University in consultation with the relevant members.
4. To pick up a group of internal quality monitoring members, train them so as to make them easy to monitor and implement quality system procedures effectively.
5. To make sure that all the laid down processes and procedures are verified frequently and take corrective measures for its effective follow-up, if warranted.
6. To implement quality processes and procedures for which proper documentation is needed to be maintained in support of the former.

ACTIVITIES RELEVAT TO QUALITY ASSURANCE:

1. To encourage promotion of teacher empowerment activity and to enhance teaching practices among the faculty members.
2. To bring in e-resources teaching practices and promote Learning Management System (LMS).
3. To conduct regular Academic and Administrative Audit (AAA).
4. To participate in the International Accreditation Council process.
5. To take part in NIRF, NAAC, NBA, Accreditation and Ranking.
6. To monitor student progress regularly and to review mentoring system periodically.
7. To undertake Seminars, Workshops, and plan Industrial and Educational tours to all students as per schedule.
8. To monitor Career Guidance and Placement Cell regularly for the benefit of job seekers.


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9. To encourage sports development and motivate the talented students to enable them to participate in sports events at National/International level competitions.
10. To encourage Faculty Members to publish articles in Journals of National/International level and prove their capabilities.
11. To convey Feedback Systems regularly on Faculty, Curriculum, performance of the University, Library maintenance, running of hostels and to monitor and suggest corrective steps, if need be, to improve their standards.
12. To take effective measures to address feedback issues if any, proposed from Parents, Alumni, and Employers respectively.
13. To encourage entrepreneurship among the students as per eligibility.
14. To motivate students to participate in community welfare schemes and social services in the society.
15. To instigate students to keep their attention on national relief measures as and when required in the wake of national disasters, if occurs.
16. To maintain affiliations with Industry, Research Institutions at National/International level.
17. To encourage Industrial collaborations.
18. To boost revenue resources to the industry/company through promoting consultancy services.
19. To organize faculty development programmes regularly.
20. To encourage collaboration of exchange programmes with foreign Universities.
21. To carryout various research projects at all levels. The state and central funding agencies are to be approached by faculty on time for execution of projects.

IQAC AND ITS FUNCTIONS:

1. Empowerment and development in the matter of application of quality standards and parameters for various academic and administrative activities.


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2. Creation of learner-friendly environment to promote quality education so as to ensure faculty maturation and also to adopt with latest knowledge and technology for promoting participatory teaching and learning process.
3. Preparation and submission of Annual Quality Assurance Report (AQAR) to NAAC confirming to quality parameters.
4. Propagation of information on various quality parameters pertaining to higher education.
5. Conduct of workshops, and seminars on quality related issues and promote quality consciousness among the stake holders.
6. Ensure recording and proper documentation of all the programmes and quality related issues for restoration of quality.
7. Integration and maximization with the latest methods of teaching, learning and evaluation process in education.
8. The organization and functioning of support structure has to be reviewed occasionally to preserve quality standards in education.
9. Feedback information from students, parents and other stakeholders on quality-related matters shall have to be addressed with utmost care.
10. To give boost to Industry-University relationship in order to secure internships for students.
11. To recognize the meritorious faculty for achievements in their specific field.
12. IQAC, to act as an agent to the University in the matter of quality related issues that includes adoption and highlighting of core issues on procedure lapses on quality.

Director

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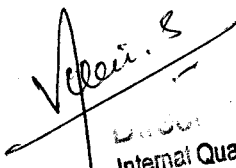
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IQAC COMPOSITION, TERM OF MEMBERS & MEETINGS OF IQAC:

S.No.	Name	Designation
1.	Dr. D. P. Mishra	President
2.	Shri. M. L. Sharma	External Expert
3.	Dr. S. N. Gupta	Nominee from Employer
4.	Dr. Ram Rattan	Dean, Faculty of Engineering
5.	Shri. S. L. Agarwal	Registrar
6.	Dr. R. N. Prasad	Dean, Faculty of Science
7.	Dr. M. C. Koolwal	Dean, Faculty of Law
8.	Dr. Avireni Srinivasulu	Dean (Academics and R&D)
9.	Dr. Renu Pareek	Dean, Faculty of Management (I/C)
10.	Dr. Widhi Dubey	Director, Faculty of Science
11.	Dr. R. K. Bansal	HoD of Agriculture
12.	Dr. Naveen Hemrajani	HoD of CSE
13.	Dr. K. M. Singh	Controller of Examinations
14.	Dr. Sanjay Sharma	Associate Dean (Research)
15.	Dr. Aalok Pandya	HoD of Physics
16.	Dr. Manish Jain	Dy. Registrar
17.	Dr. P. K. Santra	Nominee from Industrialists
18.	Dr. Sonali Pandey	HoD of I Year B.Tech
19.	Dr. Ekta Menghani	Professor of Biotechnology
20.	Mrs. Shivani Kaushik	HoD of Design
21.	Ms. Anukriti Athaiya	Students Representative
22.	Mr. Kartik Saini	Alumni Representative

Composition of IQAC, Terms and Conditions of Members - Meetings of IQAC

1. The tenure of office of the Members of IQAC shall be for a period of Three Years and that can be extended for a further period by the Chairperson.
2. All the IQAC meetings are chaired by President (Vice Chancellor) and in his/her absence, any nominee sponsored by the President/Chairperson.
3. IQAC meet at least twice in a year. The date, time and venue shall be announced before hand to all the concerned.


Registrar
Internal Quality Assurance Cell
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4. The agenda items for the meetings shall be prepared and kept ready by the Deputy Director, IQAC. This has to be duly authenticated in advance by the President/Chairperson.
5. Recording of minutes of meeting is done by the Deputy Director in the office of the President.
6. In the matter of collaboration related issues, decentralization, implementation of quality standards, the IQAC will function as per the given directions.
7. The IQAC Steering Committee has the major obligation to retain quality in at all levels in the University. As the steering committee meet twice in a year, it will not only take stock of quality aspects, but also make suitable suggestions to retain quality in all its activities. However, the constitution of steering committee is as per the guidelines provided by NAAC.
8. The IQAC team is endowed with the prime responsibility of providing quality education and its implementation at all levels through the executive committee. Recording of all activities in the University, preparation and submission of report to the concerned authority is rested with the IQAC team or committee. The composition of committee is however as per the guidelines of NAAC.

(Prof. Avireni Srinivasulu)
Dean (Academics and R&D)
Director, IQAC (i/c).

Director

Internal Quality Assurance Cell
JECRC University Jaipur 303905

(Prof. D. P. Mishra)
President
PRESIDENT

JECRC University Jaipur