



**JECRC<sup>TM</sup>**  
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## **4<sup>th</sup> MEETING OF IQAC**

**24. 05. 2018**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**



**JECRC UNIVERSITY, JAIPUR**



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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: JU/IQAC/2018/004

Date: 10. 05. 2018

### NOTICE

4<sup>th</sup> Meeting of the IQAC on 24. 05. 2018

Dear Sir / Madam,

The Fourth Meeting of the Internal Quality Assurance Cell of JECRC University, Jaipur is scheduled on 24<sup>th</sup> May 2018, at 3:30PM in Board Room (Vice Chairperson Secretariat). The agenda of the meeting is detailed herewith. You are therefore requested to kindly make it convenient to attend the meeting.

**Agenda Item 1:** Compliance status and confirmation of the minutes of 3<sup>rd</sup> Meeting of IQAC.

**Agenda Item 2:** Inclusion of a few senior members of the University in the IQAC.

**Agenda Item 3:** To review initiatives taken and to suggest guidelines for flexible curriculum (to be implemented from July 2018) as per AICTE's new guidelines.

**Agenda Item 4:** To discuss and analyze the feedback of stakeholders.

**Agenda Item 5:** To discuss the 'Demand Ratio' for Student Admissions and to suggest guidelines for Post Graduate Admissions in technical programs.

**Agenda Item 6:** To discuss existing research policy and review the academic updates of research scholars.

**Agenda Item 7:** To discuss the developments in physical and IT Infrastructure.

**Agenda Item 8:** To review the student participation in different activities at institute and inter-institute level.

**Agenda Item 9:** To review the initiatives taken for Environmental Consciousness and Institutional Distinctiveness.

**Agenda Item 10:** Any other item with the permission of Chair.

Thanks & Regards,



CC:

1. Hon'ble Vice Chairperson – For kind information
2. All members of IQAC

*Neeraj Singh*

Neeraj Singh  
Director, IQAC  
Internal Quality & Assurance Cell  
JECRC University Jaipur-303905



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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 08. 05. 2018

### The Fourth Meeting of IQAC

Sir,

The Fourth Meeting of the Internal Quality Assurance Cell of JECRC University, Jaipur is proposed on 24<sup>th</sup> May 2018, at 3:30PM in Board Room (Vice Chairperson Secretariat). The agenda of the meeting is detailed herewith. I request you to kindly accord your assent for inviting all the members of IQAC to attend the said meeting.

**Agenda Item 1:** Compliance status and confirmation of the minutes of 3<sup>rd</sup> Meeting of IQAC.

**Agenda Item 2:** Inclusion of a few senior members of the University in the IQAC.

**Agenda Item 3:** To review initiatives taken and to suggest guidelines for flexible curriculum (to be implemented from July 2018) as per AICTE's new guidelines.

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**Agenda Item 7:** To discuss the developments in physical and IT Infrastructure.

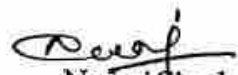
**Agenda Item 8:** To review the student participation in different activities at institute and inter-institute level.

**Agenda Item 9:** To review the initiatives taken for Environmental Consciousness and Institutional Distinctiveness.

**Agenda Item 10:** Any other item with the permission of Chair.

Thanks & Regards,

For your personal and approval,

  
Neeraj Singh  
Director, IQAC

Registration

Next meeting of IQAC is proposed to be held on 24/05/2018. For your approval pl.



24/05/2018





## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

### **MINUTES OF THE MEETING**

**Facilitator:** The President

**Time:** 3:00 PM – 4:15 PM

**Recorder:** Director, JU-IQAC  
Secretariat

**Date:** 24<sup>th</sup> May 2018 / Board Room, VC

**Subject/Theme:** Fourth Meeting of the IQAC.

**Attendees and absentee:** As per the attached attendance sheet.

1. In the opening remarks, the Chairperson welcomed all the members present for the fourth meeting of the IQAC.
2. At the directions of the Chair, the Director (IQAC), presented the action taken report against the last meeting, inclusive of the Specific Agenda Points discussed therein. On acceptance and confirmation of the minutes and ATR of the third meeting of the IQAC, the meeting proceeded with the following agenda items:

**1. Inclusion of a few senior members in the IQAC of the University.**

Five members including Senior Academicians and Administrators are proposed as a regular member of the IQAC; (a) Three Internal members - (Prof. Widhi Dubey - Director, SoS, Prof. Sanjay Sharma - Associate Dean Research and Prof. Avireni - Director, SoE) (b) Two External Members - (Sh. M.L.Sharma and Prof. S.N.Gupta)

**2. To review initiatives taken and to suggest guidelines for flexible curriculum (to be implemented from July 2018) as per AICTE's new guidelines.**

The University has been offering flexible curriculum for its entire academic program with CBCS/Elective course system. It was agreed that the School of Engineering has to implement the course curriculum in toto, as circulated by AICTE with effect from July 2018.



## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

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### **3. To discuss and analyze the feedback of stakeholders.**

Feedback received was discussed at length and the recommendations were:

- Teachers must be sent for Orientation, Refresher Course and Teaching Methodology workshop for continuous development, preferably during December-January and/or May-July.
- The latest study material, be it in the form of Video Lectures from all across the globe must be demonstrated/explained to the students.
- The School of Management, as expressively quoted by students, must focus on primarily on the Case Studies, Problem Solving, Current market scenario and live debate and discussions.

### **4. To discuss the 'Demand Ratio' for Student Admissions and to suggest guidelines for Post Graduate Admissions in technical programs.**

Demand Ratio is the 'Number of applications Against Sanctioned Intake in Each Program'. For the first 5 Years, the average Demand Ratio is 2.58

Academic Year	Application Received	Sanctioned Intake
2012-13	3053	844
2013-14	4609	1638
2014-15	4221	1744
2015-16	2578	1188
2016-17	4234	2236
2017-18	4339	2236





## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

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**5. To discuss existing research policy and review the academic updates of research scholars.**

Prof. Sanjay Sharma, Associate Dean Research, apprised the current research and it was recommended that policy needs suitable amendments to include interdisciplinary research and also contribute to the enrichment of the latest R & D developments across the country and globe. Action to be initiated by the Associate Dean Research.

Prof. Sanjay Sharma also added that the number of application and thereby provisional registrations for Ph.D Research Scholar for the session 2018-19 has improved greatly in comparison to the numbers in the last years.

**6. To discuss the developments in physical and IT Infrastructure.**

- The internet bandwidth has been increased from 100mbps to 150 mbps through Vodafone, as service provider.
- A separate lab has been established with dedicated ten computer systems having Adobe Creative Software worth approx. Rs. 4.5 lakhs.
- Towards the physical facility enhancement, lifts have been made operational in both the buildings forming Law, Management, Design & Journalism Blocks.
- Constructive developments are in fast progress for expansion towards a full fledged 'Training and Placement Cell'



*Raj*





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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

7. To review the student participation in different activities at institute and inter-institute level.

- Event Calendar as shared by the Students Development Officers of the University indicated that about 18 Events would be conducted centrally at University level which would witness the participation of around 6000 students and visitors.

8. To review the initiatives taken for Environmental Consciousness and Institutional Distinctiveness.

*For Environmental Consciousness* : Subjects relating to Environmental Consciousness have been incorporated in curriculum in the 1<sup>st</sup> year across all faculties. Prof. T.K.Das proposed that the Department of Agriculture would work for Organic Farming and Horticulture and these may be initiated at a small level in the vacant land within campus.

*For Institutional Distinctiveness*: The Distinctiveness practiced at the University were, "Internships for all final semesters across all faculties, Center for entrepreneurship development, Center for Training and Corporate relations and Adopting the surrounding villages for WTP, Legal Awareness, Social upliftment (Zarurat), Clubs (Technical, Social and Cultural)", which needs to be strengthened to attain a higher recognition level.

As there was no other item placed before the Chair. The meeting ended with a Vote of Thanks to the Chair.



  
**PRESIDENT**  
JECRC University, Jaipur

  
**Neeraj Singh**  
Director, IQAC

CC:

1. All Members of IQAC
2. All Faculty and Staff of the University
3. E-Notice and Office File

Director  
Internal Quality & Assurance C  
JECRC University, Jaipur-303905



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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### ATTENDANCE SHEET

4<sup>th</sup> Meeting of IQAC, Date: 24<sup>th</sup> May 2018

S.N	Member(s)	Signature
1	Prof. D.P.Mishra	<i>[Signature]</i>
2	Shri M.L.Sharma	<i>[Signature]</i>
3	Dr. S.N.Gupta	<i>S.N. Gupta</i>
4	Shri S.L.Agarwal	<i>[Signature]</i>
5	Dr. Ram Rattan	<i>Ram Rattan</i>
8	Prof. R.N.Prasad	<i>[Signature]</i>
9	Prof. M.C.Koolwal	<i>[Signature]</i>
10	Prof. R.K.Bansal	<i>[Signature]</i>
11	Prof. M.M.S Sodhi	<i>[Signature]</i>
12	Prof. Naveen Hemrajani	<i>[Signature]</i>
13	Prof. K. M. Singh	<i>[Signature]</i>
15	Prof. Aalok Pandya	<i>[Signature]</i>
16	Dr. Amit Srivastava	<i>[Signature]</i>
17	Ms. Anukriti Athaiya	<i>Anukriti</i>
18	Mr. Kartik Saini	<i>Kartik Saini</i>
19	Dr. P.K.Santra	<i>[Signature]</i>
20	Neeraj Singh	<i>Neeraj Singh</i>
Special Invitees		
23		
24		
25		

*Prof (Dr) Hishu Dubey*

*Wicku*





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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### ACTION TAKEN REPORT (ATR) OF THE Third Meeting of the IQAC held on 09.02.2018

Agenda List	Minutes	ACTION TAKEN REPORT (ATR)
Agenda Item 1	To confirm the minutes of 2 <sup>nd</sup> Meeting of IQAC.	The minutes were confirmed and accepted.
Agenda Item 2	To conduct Seminar/ Workshop/ Exhibition in any thrust area for research.	(i) Under the headship of Dr. Ran Rattan, Dean, School of Engineering, the University hosted the ISRO - National Science Exhibition on 19-20 April 2018. The detailed report of the event is attached. (ii) IQAC and School of Law conducted a One Day Workshop (Invited Speaker) on IRP on 28.04.18. The detailed report of the event is attached.
Agenda Item 3	To constitute a 'Steering Committee' for Academic and Administrative Audit	Vide Notice No. JU/IQAC/AAA/2018/002, Dated: 27/02/2018 and Notice No. JU/IQAC/AAA/2018/003, Dated: 23/04/2018 the Academic and Administrative Audit was carried out. The detailed report is to be submitted to the IQAC within end of May, 2018.
Agenda Item 4	Appointment of expert members into Advisory Board of the University and also Adjunct Faculty / Visiting Professors.	Prof. Goverdhan Rao, Former Professor, IIT Bombay has been appointed as the Member in AC, vide letter NO. JU/18-19/Admin/Academic Council/722, Dated: 24.04.2018. Individual Expert Members from academia and industry have accepted (on Email) to be as the Adviser of the respective Schools, Law and Hotel Management, particularly.
Agenda Item 5	Invitation of ideas for Provision in Time Table for student centric learning by Quizzes, Group discussions, Student seminars, webinars, video lectures and use of web resources.	In a meeting held at the office of the President on 27.02.2018 amongst all Directors and HoDs, it was resolved that the time table would not be altered in the mid session but the faculty concerned would necessarily include Quizzes, GD - particularly for final year UG and PG students, Student seminars, webinars, video lectures and use of web resources.
Agenda Item 6	To take feedback from all stakeholders in an updated and prescribed format	IQAC has circulated a generalized feedback collection format, separate for various stakeholders. Also, an email ID has been created in the format feedback.department@jecrcu.edu.in and the feedback can be directly taken irrespective of teaching, academic, non academic activities.





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**INDIAN SPACE RESEARCH ORGANISATION**

Presents

# SCIENCE EXHIBITION

**19<sup>TH</sup> & 20<sup>TH</sup> April, 2018**

**9am-2pm (School Students) | 2pm-6pm (General Public)**

## HIGHLIGHTS

- Session on Chandrayaan-2, India's second mission to the moon is a totally Indigenous mission comprising of an Orbiter, Lander and Rover and is getting ready for launch in 2018.
- Interesting & Exciting documentaries on how ISRO has launched 104 satellites successfully.
- Working with Indigenous CRYO Engine.
- Live launch of Water Rocket.
- Internship opportunity at ISRO.
- A talk by ISRO Scientist on careers in ISRO.

**"National Quiz Competition"**

**Cash Prize of 21,000/- (Winner) &**

**11,000/- (Runner Up)**

**Register Now**

[www.jecrcuniversity.edu.in](http://www.jecrcuniversity.edu.in)

**To Book slot for your school, Contact:**

**Ms. Komal Joshi (7229856783), Mr. Nitin Gupta (9571250558)**

Email: [isro@jecrcu.edu.in](mailto:isro@jecrcu.edu.in), [juprotsahan@jecrcu.edu.in](mailto:juprotsahan@jecrcu.edu.in) | Website: [www.jecrcuniversity.edu.in](http://www.jecrcuniversity.edu.in)  
Plot No. IS-2036 to 2039, Ramchandrapura Sitapura Industrial Area Extn., Village Vidhani, Jaipur - 303905, Raj.



## About JECRC University

JECRC University is a leading institution in North India. The university aims at becoming a valuable resource for industry and society through its interventions in the creation of research and innovation culture, academic and professional enhancement, cultural enrichment and character building. JECRC Alumni are working in the top multinationals globally and are pursuing higher studies abroad in top ranking universities.

## About ISRO Exhibition

Through the last four decades, India's space program has attracted global attention for its accelerated rate of development. India's cost-effective space program has launched 237 satellites for 28 countries to date and has the potential to serve as the world's launch pad.

The main objective of organizing such an exhibition scheme is to apprise students of various scientific activities related to the Earth and universe and rekindle an urge for scientific temper and quest for advanced learning in this subject.

This Exhibition will prove to be a fantastic opportunity and a lifetime experience to the students, especially of the sciences and technology and widen up their horizon.

## HIGHLIGHTS

- Session on Chandrayaan-2, India's second mission to the moon is a totally indigenous mission comprising of an Orbiter, Lander, & Rover and is getting ready for launch in 2018.
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**"National Quiz Competition"**  
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To Book slot for your school, Register Here :  
[www.jecrcuniversity.edu.in](http://www.jecrcuniversity.edu.in)

For further queries, Contact : Ms. Kamal Joshi (7229856783)  
Mr. Nitin Gupta (9571250558)

Email: [isro@jecrcu.edu.in](mailto:isro@jecrcu.edu.in), [juprotsahan@jecrcu.edu.in](mailto:juprotsahan@jecrcu.edu.in)

Website : [www.jecrcuniversity.edu.in](http://www.jecrcuniversity.edu.in)

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Industrial Area Extn., Village Vidhani, Jaipur - 303905, Raj.



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INDIAN SPACE RESEARCH ORGANISATION

Presents

## SCIENCE EXHIBITION

19<sup>TH</sup> & 20<sup>TH</sup>  
April, 2018

9am-2pm  
(School Students)

2pm-6pm  
(General Public)







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To

The Principal

American International School

**INVITATION FOR SCHOOL STUDENTS TO PARTICIPATE IN ISRO EXHIBITION  
BEING CONDUCTED AT JECRC UNIVERSITY FROM 19 TO 20 APRIL 2018**

Dear Sir/Ma'am,

"JECRC University is bringing ISRO back to Jaipur."

I am privileged to invite your school for "Indian Space Research Organization (ISRO) Exhibition" being conducted at JECRC University from 19<sup>th</sup> to 20<sup>th</sup> April 2018. This is the second year in a row that ISRO has selected JECRC University in Jaipur for their annual exhibition. During its first edition at JECRC University, approx 20,100 school students from various schools across the state had visited the exhibition. The exhibition was concluded with a grand success.

JECRC University is a leading institution in North India. The university aims at becoming a valuable resource for industry and society through its interventions in creation of research and innovation culture, academic and professional enhancement, cultural enrichment and character building. JECRC Alumni are working in the top multinationals globally and are pursuing higher studies abroad in top ranking universities.

This year ISRO has the following to offer:

- Interesting & Exciting documentaries on how ISRO has launched 104 satellites successfully.
- Session on Chandrayaan-2, India's second mission to the moon is a totally indigenous mission comprising of an Orbiter, Lander and Rover and is getting ready for launch in 2018.
- Working of indigenous CRYO Engine.
- Live launch of Water Rocket.
- Internship opportunity at ISRO.
- A talk by ISRO Scientists on careers at ISRO.



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A "National Quiz Competition" with the age group of 15-18 years will be held on the theme Science & Technology. Winner and Runner Up will be awarded with Cash Prize of 21,000/- and 11,000/- respectively.

This Exhibition will prove to be a fantastic opportunity and a lifetime experience to the students especially of the sciences and technology and widen up their horizon.

I invite you and your school students to visit the exhibition.

It would be appreciated, if you book the date of your visit in prior to avoid last time hassle and appoint a teacher coordinator so that students can be taken care well.

Registration Link: <http://jecrcuniversity.edu.in/>

For any queries, you may contact here:

**Mrs. Komal Joshi, Assistant Professor**  
JECRC University Jaipur  
Mobile: 7229856783  
E-mail: [komal.joshi@jecrcu.edu.in](mailto:komal.joshi@jecrcu.edu.in)

**Mr. Nitin Gupta, Assistant Professor**  
JECRC University Jaipur  
Mobile: 9571250558  
E-mail: [nitin.gupta@jecrcu.edu.in](mailto:nitin.gupta@jecrcu.edu.in)

Yours sincerely,

**Dr. Ram Rattan**  
Ex-Associate Director SAC/ISRO  
Outstanding Scientist  
Dean Engineering, JECRC University

Mobile: 9887731212

Email: [dean.engineering@jecrcu.edu.in](mailto:dean.engineering@jecrcu.edu.in)

[isro@jecrcu.edu.in](mailto:isro@jecrcu.edu.in)



To

The Principal  
Keshav Vidyapeeth School

Subject: Letter of Thanks- ISRO Science Exhibition at JECRC University on 19<sup>th</sup> & 20<sup>th</sup> April, 2018.

Dear Sir/ Madam,

JECRC University, a proud host of 2<sup>nd</sup> Edition of ISRO Science Exhibition expresses a heartfelt gratitude to you for visiting JECRC University on 19<sup>th</sup> & 20<sup>th</sup> April, 2018. During these 2 days we welcomed ample of students who learned the working of scaled models brought by ISRO and also interacted with senior scientists.

We witnessed the zeal of exploring the space world in your students which is instilled in them through your guidance only. ISRO and JECRC University congratulate you as your kids were standing tallest among the mass of more than 10, 000 students from more than 100 schools all across the state.

Please find group photograph of your school in attachment.

Please find the glimpse of ISRO Science Exhibition here:

[https://www.facebook.com/pg/JecrcUniversity/photos/?tab=album&album\\_id=1939411059464064](https://www.facebook.com/pg/JecrcUniversity/photos/?tab=album&album_id=1939411059464064)

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If your institution is interested in holding an interactive session with me for your students and faculty about the work done /being done by ISRO, please contacts me for finalizing a convenient time and date.

For any queries, you may contact here:

Mrs. Komal Joshi, Assistant Professor  
JECRC University Jaipur  
Mobile: 7229856783  
E-mail: [komal.joshi@jecrcu.edu.in](mailto:komal.joshi@jecrcu.edu.in)

Mr. Nitin Gupta, Assistant Professor  
JECRC University Jaipur  
Mobile: 9571250558  
E-mail: [nitin.gupta@jecrcu.edu.in](mailto:nitin.gupta@jecrcu.edu.in)

Dr. Ram Rattan

Ex-Associate Director SAC/ISRO  
Outstanding Scientist  
Dean Engineering, JECRC University  
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Email: [dean.engineering@jecrcu.edu.in](mailto:dean.engineering@jecrcu.edu.in)



30/2018



JU IQAC <ju.iqac@jecrcu.edu.in>

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## Workshop on IRP - 3PM, 28-04-2018

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Fri, Apr 27, 2018 at 8:00 PM

JU IQAC <ju.iqac@jecrcu.edu.in>  
To: registrar registrar <registrar@jecrcu.edu.in>  
Cc: president@jecrcu.edu.in

Dear All,

We have an invited Guest to deliver a lecture on IPR on 28th April 2018 at University Board Room, Admin block at 3PM.

The Deans/Directors are requested to nominate two faculty members at least from each department of their Schools.

With all Sincerity,

Neeraj Singh

**Director, IQAC (Quality Assurance)**  
**Additional Director (Admissions)**  
JECRC University, Jaipur  
M: +91-8503861606 | E: neeraj.singh@jecrcu.edu.in  
Email: email.nirajsingh@gmail.com



NAAC JECRC University &lt;ju.naac@jecrcu.edu.in&gt;

## Workshop on Intellectual Property Rights (IPR) for JU Faculty Members by External Experts - 3.00 PM, 28-04-2018, Admin Board Room

Registrar JECRC University &lt;registrar@jecrcu.edu.in&gt;

Fri, Apr 27, 2018 at 8:12 PM

To: Dean Engineering JECRC University <dean.engineering@jecrcu.edu.in>, Dean Science JECRC University <dean.science@jecrcu.edu.in>, Dean Law <dean.law@jecrcu.edu.in>, Director Science JECRC University <director.science@jecrcu.edu.in>, Director Management JECRC University <director.management@jecrcu.edu.in>, Associate Dean Research JECRC University <associatedean.research@jecrcu.edu.in>, HOD agriculture <hod.agriculture@jecrcu.edu.in>, hod.design@jecrcu.edu.in, HOD Hotel Management <hod.hotelmanagement@jecrcu.edu.in>, HOD Biotechnology JECRC University <hod.biotechnology@jecrcu.edu.in>, HOD Botany JECRC University <hod.botany@jecrcu.edu.in>, "HOD B.Tech First Year JECRC University" <hod.btfirstyear@jecrcu.edu.in>, HOD CE JECRC University <hod.ce@jecrcu.edu.in>, HOD CHEMICAL JECRC University <hod.chemical@jecrcu.edu.in>, HOD Chemistry JECRC University <hod.chemistry@jecrcu.edu.in>, "hod.cse" <hod.cse@jecrcu.edu.in>, HOD ECE JECRC University <hod.ece@jecrcu.edu.in>, HOD Economics JECRC University <hod.economics@jecrcu.edu.in>, HOD EE JECRC University <hod.ee@jecrcu.edu.in>, HOD English JECRC University <hod.english@jecrcu.edu.in>, HOD IT JECRC University <hod.it@jecrcu.edu.in>, HOD Mathematics JECRC University <hod.mathematics@jecrcu.edu.in>, HOD Mechanical JECRC University <hod.mechanical@jecrcu.edu.in>, HOD Microbiology JECRC University <hod.microbiology@jecrcu.edu.in>, hod.phyeducation@jecrcu.edu.in, HOD Physics JECRC University <hod.physics@jecrcu.edu.in>, hod.psychology@jecrcu.edu.in, HOD Zoology JECRC University <hod.zoology@jecrcu.edu.in>, HOD Journalism and Mass Communication <hod.jmc@jecrcu.edu.in>, HOD MBA & BCOM <hod.mba-bcom@jecrcu.edu.in>, HOD BBA <hod.bba@jecrcu.edu.in>, "Dr. Avireni Srinivasulu" <avireni@jecrcu.edu.in>, NAAC JECRC University <ju.naac@jecrcu.edu.in>, TPO JECRC University <tpo@jecrcu.edu.in>, Kamal Joshi <kk.joshi@gmail.com>, faculty <faculty@jecrcu.edu.in> Cc: President JECRC University <president@jecrcu.edu.in>, amit <amit@jecrcmail.com>, Arpit Director JECRC <director@jecrcmail.com>

Dear All,

Happy to inform you that we have invited Guest to deliver a lecture on IPR as per details below:

Date : 28th April 2018

Time : 3.00 P.M.

Venue : JU, Admin Board Room.

All the Deans/Directors/HODs are requested to depute at least two faculty members from each department to attend the said Workshop.

Thanks &amp; Regards,

S.L. Agrawal

Registrar

JECRC University,

Plot No IS -2036 to 2039, Ramchandrapura,

Vidhani, Sitapura Extension

Jaipur - 303 905 (Rajasthan), India

M-9829017763.



www.jecrcuniversity.edu.in

ENGINEERING | SCIENCES | MANAGEMENT | HUMANITIES | LAW | AGRICULTURE | HOTEL MANAGEMENT | JOURNALISM MASS COMMUNICATION | DESIGN |

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mail.google.com/mail/u/0/?ik=1eccc0d479&view=pt&search=all&permmsgid=msg-f%3A1598910825291474755&simpl=msg-f%3A1598910... 1/2

30/2018



NAAC JECRC University &lt;ju.naac@jecrcu.edu.in&gt;

## IPR work shop


Mon, May 7, 2018 at 3:23 PM

Dean Law <dean.law@jecrcu.edu.in>  
 To: NAAC JECRC University <ju.naac@jecrcu.edu.in>

Dear Neerajji

As per the instruction of President sir I am sending above mention report

Thanks & Regard  
 Prof. Mahesh Koolwal  
 Dean & Director Sol


[www.jecrcuniversity.edu.in](http://www.jecrcuniversity.edu.in)
JECRC University First Convocation-2018 

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 Report of work shop on Intellectual Property Rights-1.docx  
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## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

### **Report of Work Shop on Intellectual Property Rights**

On 28 April, 2018 a one day workshop was conducted on IPR by IQAC and the School of Law, JECRC University.

In this workshop Prof. Mahesh Koolwal, Dean (School of Law), in his address narrated the advent and importance of IPR in the present scenario and apprised the collective efforts of the IQAC towards its vision.

The Chief Speaker of this workshop was Dr. Rohit Jain, an eminent young Rajasthan High Court Advocate. This workshop was held at Seminar Hall of Engineering Block, attended by Faculty member, Research Scholars and Students. At the outset Dean School of law, Prof. Mahesh Koolwal introduces Dr. Rohit Jain. In his Introduction it was conveyed that Dr. Jain has delivered more than 20 expert lectures at various workshop on this subject at various universities and technical institutes. Dr. Jain is presently authorised Attorney by Govt. Of India for start ups to which Dr. Jain will rendered his services free of charge. After his introduction floral welcome was accorded to him by Dean School of engineering Prof. Ramratan.

Dr. Jain in his key note address explains each and every aspect of IPR i.e. Patent, Trademark, Design, Geographical Indicators, in a comprehensive manner. He also explains at length how to fill Patent Application. At the last he satisfactorily answered the various questions asked by the participants.

The Registrar, Shri S.L. Agarwal extended vote of thanks to Dr. Rohit Jain for sparing his valuable time and to the participants for attending the valuable workshop.



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**REPORT**  
OF THE  
**ACADEMIC AND ADMINISTRATIVE AUDIT (AAA)**  
**JECRC UNIVERSITY, JAIPUR**  
2017-18



Received

*Neeraj Singh*  
Director, IQAC



**JECRC<sup>TM</sup>**  
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## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

---

Academic and Administrative Audit (AAA) is very essential for the excellence in Higher Education. These are interrelated concepts. Thus in order to have a quality oriented academic, there should be a strong administrative background.

**Academic Audit:** - Academic audit can be understood as a scientific and systematic method of reviewing the quality of academic process in the institution. It is related with the quality assurance and enhancing the quality of academic activities in HEIs.

**Administrative Audit:** - It can be defined as a process of evaluating the efficiency and effectiveness of the administrative procedure. It includes assessment of policies, strategies & functions of the various administrative departments' control of the overall administrative system etc.

### **Major objectives of AAA:**

1. To understand the existing system and assess the strengths and weaknesses of the Departments and Administrative Units and to suggest the methods for improvement and for overcoming the weaknesses.
2. To identify the bottlenecks in the existing administrative mechanisms and to identify the opportunities for academic reforms, administrative reforms and examination reforms etc.
3. To evaluate the optimum utilization of financial and other resources.
4. To suggest the methods for continuous improvement of quality keeping in mind criteria and reports by NAAC and other bodies.



## EXECUTIVE SUMMARY

The purpose of the Academic and Administrative Audit is to evaluate the performance of the University Schools, departments, and the centers and appreciate their achievements and give suggestions for further improvement of the quality of teaching, research, administration, and curricular and extra-curricular activities. The after visiting the departments, schools and centers, and interacting with the Deans/Directors/HoDs/Coordinators, teaching and non-teaching faculties, students, alumni and parents and validating the data the IQAC would then give valuable suggestions to the Board of Management. The committee for the audit of Academic Year 2017-18 had been constituted and notified through the circulated MoM of the Third Meeting of IQAC held on the 9th February 2018. Each Department adhered the aforesaid below format for preparing an AAA File with:

(a) Faculty Profile

(b) Departmental Profile to be appraised before the Inspection/ Audit Committee.

### **A. Faculty Profile - To be filled by each faculty member of the department.**

1. Name of the faculty:
2. Name of the Department:
3. E-mail and contact number:
4. Specialization:
5. Total teaching experience:
6. Courses taught:
7. Major research projects completed: Title of the project, Date of sanction and Duration, Grant received, Funding agency. PI or Co-PI.
8. Number of students registered and/or awarded Ph.D. degree: Name of the student, topic of research, date of registration, date of declaration of Ph.D. degree.
9. Participation in conferences, symposia, seminars and workshops: International, national, state or university level, attended. Presented paper, chaired session. Resource person.
10. Innovative processes developed in teaching and learning.
11. Participation in curricular development:
12. Examination /Evaluation reforms initiated.
13. Publication of research papers: in peer reviewed journals, non-peer reviewed journals, conference proceedings, impact factors, citations, h-index. Numbers in SCOPUS.
14. Books published: with ISBN No., Without ISBN No., Chapters in books.

15. Patents Applied/Granted: National. International, commercialized:
16. Consultancy services provided and revenue generated:
17. Conferences ,seminars, symposia and workshops organized as convener/coordinator:
18. Awards /recognitions received:
19. Participation in co-curricular and extra-curricular activities.
20. Refresher and Orientation courses attended:

**B. Department Profile - Compliance Report addressing the aforesaid below particulars/points is to be furnished by the HoD.**

- i. Cumulative and/or collective efforts taken for curricular development.
- ii. Feedback mechanism used for assessing 'performance of teachers' and 'for curricular development'.
- iii. Faculty development programmes implemented by the department.
- iv. Strengths, Weaknesses, Opportunities and Challenges of the department
- v. Mentoring system, introduction of Remedial classes, Bridge courses, guidance for NET/SET and competitive examinations.
- vi. Skill development and personality development programmes.
- vii. Generation of funds and optimum utilization.
- viii. Evaluation methods adopted for internal and external examinations.
- ix. Number of collaborations/ MoU / Industry Linkages.
- x. Progress, Growth and Whereabouts of the Alumni.
- xi. Future plans of the department.

## Recommendations


- Greater efforts to pursue and strengthen more funded research projects and quality publications by faculty.
- The current practice of the university to have publications across the departments/faculties analyzed for their quality (impact factor, H-index) is commendable. While the top-performing departments need to be recognized and rewarded, those which trail far behind should be motivated and enabled to catch up. o Centers for Excellence is a good concept for nurturing and promoting the best research thrust and potentials. The University can identify a couple of the most promising among them and provide concerted support to enable them to emerge as Nationally/Globally recognized centers.
- The University may explore the avenues for more curricular reforms and innovative add-on courses besides adhering to basic curricular content prescribed by the regulatory bodies.
- Access and participation in the National Knowledge Network (NKN) assisted teaching-learning may be expedited on a larger scale.
- The University may add modular courses on the Humanities, practice management, communication skills, critical thinking, infection control policies and on the importance of maintaining patient confidentiality.
- A student website to help disseminate information among all students and to all the constituent units of the University will be welcomed by the students.
- The University may initiate steps to prepare alumni profile for various undergraduate courses as an additional instrument to indicate the success of the programs. This will add a significant outcome measure and show that the goals and objectives of the program have been successfully met with.

Report prepared by the Steering Committee, AAA 2017-18  
Submitted to the

Internal Quality Assurance Cell (IQAC)


1. Prof. Avireni Srinivasulu - 

2. Prof. Widhi Dubey - 

3. Prof. Naveen Hemarajani - 

4. Prof. M.C.Koolwal - 

5. Prof. R.K.Bansal - 

6. Dr. Amit Srivastava - 

\*\*\*\* \*



## OVERALL OBSERVATIONS

1. Multiple tasks assigned to majority of teaching faculty needs to be minimized in due course of time.
2. Students have expressed their desire to have more books useful for their course programme and the convenient public transport facilities.
3. Many of the students are not aware of the students' welfare facilities and medical facilities.
4. In Science Departments, there is a slight delay in the purchase of chemicals, glassware and other essential instruments.
5. There is an ample scope for University-industry linkage so as to make use of the resources, enriching syllabus as well as sharing the teaching work.
6. The University is thoughtful of establishing some important Applied Science Departments. Research in these departments is slow and needs encouragement.
7. Paucity of senior faculty/Professors is observed in the Faculty of Engineering and Management.
8. Although JU has succeeded in increasing the number of books, there appears to be paucity in the number of copies of prescribed text books for some of the courses. Interaction with students confirmed the difficulty they experience in finding text books especially during the examinations. Currently Wi Fi facilities seem to be effective only in and around the library. Students reported on the difficulty they experience accessing to Internet and online information in other areas.
9. The University has introduced several new features in teaching-learning methods to augment competency and practical skills at the undergraduate and postgraduate levels.

## RECOMMENDATIONS

1. Steps may be taken to create minimum number of teaching and non-teaching position and recruiting them at the earliest possible.
2. Basic amenities like drinking water, internet connectivity, UPS needs to be improved in all the Departments.
3. All departments, centres, library and students welfare section may be provided with separate Computer & Printer systems, internet and UPS facilities.
4. Enough buildings space is already made available and in order to make the teaching-learning effective, there is immediate need for meeting/media rooms in every faculty.
5. The University website with all details is to be updated frequently.
6. The University may consider making provision for recognizing/awarding the good services of the teaching and non-teaching faculty.
8. Teachers' participation in the community services and executing the social responsibilities by sharing the knowledge with the society is to be encouraged.
9. University, though the department of its Faculty, must initiate some additional measures to help in the training and placement of students who have backlogs/due papers / lesser percentage in Secondary and/or Senior Secondary Level.
10. The currents reflects that students are more inclined towards Start-Ups (Entrepreneurship) and therefore the E-Cell/Innovation and Incubation Cell must take necessary action to foster the same, partially ensuring employability of the student as a employee or employer.
10. The Post-Graduate Departments should be permitted to include the experts from identified interdisciplinary areas of the subject for BOS so as to enrich the syllabus, teaching, research as well as promoting the training and placement.
11. The Students aboard Program, initiated by JU LC -IAESTE, needs to be strengthened, well promoted and student project's (by interns) be diversified across all Faculty of the University.
12. University may think of instituting foundation lecture series by inviting eminent scholars, scientists of repute and noted personalities to expose the students and the faculty to the new and emerging areas.
13. Looking at the rapid developments in the University and its commitment to provide access to higher education for the students of rural areas, it is advisable that the area specific add-on courses, skill development courses and short-term job oriented courses may be introduced.



## STRENGTH, WEAKNESS, CHALLENGES AND RECOMMENDATIONS

### Strength

- JECRC University has succeeded in establishing its brand identity based on the quality of its educational programs, patient care and safety records and commitment to research, community services and extension activities.
- JU has a team of highly qualified and dedicated faculty who value quality in education, research and healthcare and are eager to establish higher quality benchmarks for the institution.
- There is rich scope for interdisciplinary learning in the campus.
- The conscious commitment to excellence in research and publications in the last year has started showing results and its effects are evident in the outlook and mindset of students, faculty and technical staff.
- There are clear indications of internalization of quality standards and benchmarking in the philosophy and work culture of the University.

### Weakness

- There is scope for improving the administrative machinery for human resource management when compared to the swift pace of reforms which have taken place in the educational and research activities.
- There is a wide variation in the number of publications in indexed journals across departments and across Faculties. Some of the departments/Faculties are yet to make a mark in terms of funded research projects and publications.
- Internet and Wi-Fi facilities are confined to limited locations and access is inadequate in some critical areas.
- There is a dearth of signage displays in the campus and within the buildings.

### Challenges

- Although JU has established its distinct brand identity in the region, several other institutions in the neighborhood appear to be motivated to make equally rapid strides in identical areas. This requires prompt action to prepare and implement the strategic action plans 'SRU 2022 Vision' document so that the benchmarks established by the University are not only sustained but excelled in the coming years.
- Research consultancy and Institute-Industry collaborations in research and drug discovery needs to be accelerated to ensure larger returns from consultancy services to make the University's research initiatives self-sustained and self-sustainable and justify the sizeable financial investments into research activities.

10/02/2018



JU IQAC <ju.iqac@jecrcu.edu.in>

## Invitation to be a member of the steering committee for AAA - Academic & Administrative Audit

JU IQAC <ju.iqac@jecrcu.edu.in>  
To: avireni@jecrcu.edu.in, director.science@jecrcu.edu.in

Wed, Feb 14, 2018 at 6:35 PM

Dear Sir/Madam,

PFA as the subsequent document, to your appointment to be a member of the steering committee for AAA - Academic & Administrative Audit.

With all Sincerity,

Neeraj Singh

Director, IQAC (Quality Assurance)  
Additional Director (Admissions)  
JECRC University, Jaipur  
M: +91-8503861606 | E: neeraj.singh@jecrcu.edu.in  
Email: email.nirajsingh@gmail.com

For your acceptance. Also,  
as communicated by the President

Neeraj  
14.2.18

Accepted as a member of AAA  
14.2.18

Notice\_3rd\_Meeting\_IQAC.pdf  
441K



13/02/2018



JU IQAC <ju.iqac@jecrcu.edu.in>

## Invitation to be a member of the steering committee for AAA - Academic & Administrative Audit

Wed, Feb 14, 2018 at 6:35 PM

JU IQAC <ju.iqac@jecrcu.edu.in>  
To: avireni@jecrcu.edu.in, director.science@jecrcu.edu.in ✓

Dear Sir/Madam,

PFA as the subsequent document, to your appointment to be a member of the steering committee for AAA - Academic & Administrative Audit.

*For your acceptance, as, also  
communicated by the President.*

With all Sincerity,

Neeraj Singh

Director, IQAC (Quality Assurance)  
Additional Director (Admissions)  
JECRC University, Jaipur  
M: +91-8503861606 | E: neeraj.singh@jecrcu.edu.in  
Email: email.nirajsingh@gmail.com

*Neeraj*  
14.2.18

*Received & accepted*  
Widhi  
15/2/2018

Notice\_3rd\_Meeting\_IQAC.pdf  
441K

10/2018



JU IQAC <ju.iqac@jecrcu.edu.in>

## Academic and Administrative Audit - Academic Year 2017-18

Thu, Mar 8, 2018 at 4:54 PM

JU IQAC <ju.iqac@jecrcu.edu.in>  
To: faculty@jecrcu.edu.in, dean.engineering@jecrcu.edu.in  
Cc: president@jecrcu.edu.in, registrar registrar <registrar@jecrcu.edu.in>, Anukriti Athaiya <athaiyaanukriti@yahoo.in>, kartik saini <kartiksaini002@gmail.com>, senioradvisor@jecrcu.edu.in, deputyregistrar@jecrcu.edu.in, pksantra@therachem.org

Dear Professors / Teachers,

In pursuance to the directions and decisions at the 'Third meeting of IQAC' held on 09 - February - 2018 for conducting the Academic and Administrative Audit for **Academic Year 2017-18**, kindly find the attached notice.

The observations by the IQAC against the complete AAA report of the University will also be documented in the AQAC Report which will be **sent to NAAC**.

**NOTE:** The Academic and Audit report **already prepared/documented for Academic Year 2016-17** must be appraised (MANDATORY) for comparison-and-other analysis **before the AAA'17-18 committee**.

With all Sincerity,

**Neeraj Singh**

Director, IQAC (Quality Assurance)  
Additional Director (Admissions)  
JECRC University, Jaipur  
M: +91-8503861606 | E: neeraj.singh@jecrcu.edu.in  
Email: email.nirajsingh@gmail.com

IQAC\_AAA\_Inspection\_March2018.pdf  
517K





## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: JU/IQAC/AAA/2018/002

Dated: 27/02/2018

### Academic and Administrative Audit (AAA)

The purpose of the Academic and Administrative Audit is to evaluate the performance of the University Schools, departments, and the centers and appreciate their achievements and give suggestions for further improvement of the quality of teaching, research, administration, and curricular and extra-curricular activities. The after visiting the departments, schools and centers, and interacting with the Deans/Directors/HoDs/Coordinators, teaching and non-teaching faculties, students, alumni and parents and validating the data the IQAC would then give valuable suggestions to the Board of Management.

The committee for the audit of Academic Year 2017-18 has already been constituted and notified through the circulated MoM of the **Third Meeting of IQAC** held on the 9<sup>th</sup> February 2018, however, the committee will convey the date/s (likely, 26<sup>th</sup>- 31<sup>st</sup> March'18) for Audit/Inspection.

Each Department is suggested to adhere the aforesaid below format for preparing an AAA File with (a) Faculty Profile and (b) Departmental Profile to be appraised before the Inspection/Audit Committee.

#### **A. Faculty Profile - To be filled by each faculty member of the department.**

1. Name of the faculty:
2. Name of the Department:
3. E-mail and contact number:
4. Specialization:
5. Total teaching experience:
6. Courses taught:
7. Major research projects completed: Title of the project, Date of sanction and Duration, Grant received, Funding agency. PI or Co-PI..
8. Number of students registered and/or awarded Ph.D. degree: Name of the student, topic of research, date of registration, date of declaration of Ph.D. degree.
9. Participation in conferences, symposia, seminars and workshops: International, national, state or university level, attended. Presented paper, chaired session. Resource person.
10. Innovative processes developed in teaching and learning.
11. Participation in curricular development:



12. Examination /Evaluation reforms initiated.
13. Publication of research papers: in peer reviewed journals, non-peer reviewed journals, conference proceedings, impact factors, citations, h-index. Numbers in SCOPUS.
14. Books published: with ISBN No., Without ISBN No., Chapters in books.
15. Patents Applied/Granted: National. International, commercialized:
16. Consultancy services provided and revenue generated:
17. Conferences ,seminars, symposia and workshops organized as convener/coordinator:
18. Awards /recognitions received:
19. Participation in co-curricular and extra-curricular activities.
20. Refresher and Orientation courses attended:

**B. Department Profile - Compliance Report addressing the aforesaid below particulars/points is to be furnished by the HoD.**

- i. Cumulative and/or collective efforts taken for curricular development.
- ii. Feedback mechanism used for assessing 'performance of teachers' and 'for curricular development'.
- iii. Faculty development programmes implemented by the department.
- iv. Strengths, Weaknesses, Opportunities and Challenges of the department
- v. Mentoring system, introduction of Remedial classes, Bridge courses, guidance for NET/SET and competitive examinations.
- vi. Skill development and personality development programmes.
- vii. Generation of funds and optimum utilization.
- viii. Evaluation methods adopted for internal and external examinations.
- ix. Number of collaborations/ MoU / Industry Linkages.
- x. Progress, Growth and Whereabouts of the Alumni.
- xi. Future plans of the department.



*Neeraj Singh*  
Neeraj Singh  
Director, IQAC

CC:

1. President and Chairperson, IQAC – For Kind Information
2. Registrar
3. Provost
4. All Deans and Directors
5. All HoDs
6. All Members of JU-IQAC

Internal Quality & Assurance  
JECRC University Jaipur-303905





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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: JU/IQAC/2018/003

Date: 23/04/2018

### NOTICE

On-site inspection and 'Academic and Administrative Audit' (AAA)

With reference to the letter No. JU/IQAC/2018/002, Dated: 09/02/2018, i.e. in continuation to the 3<sup>rd</sup> meeting of IQAC for conducting AAA for the Academic Year 2017-18 at the University, the followings are the fixed schedules:

<u>S.N</u>	<u>Date</u>	<u>Time</u>	<u>School</u>
01	26/04/2018	02:00 - 05:30 pm	SOE
02	27/04/2018	02:00 - 05:30 pm	SCR
03	28/04/2018	02:00 - 05:30 pm	SOL, SOM, SOS

All the Deans /Directors and HOD's are requested to update the requisite records for audit/verification and ensure availability of all faculty members on the said date(s).



*Neeraj Singh*

Neeraj Singh  
Director, IQAC  
Director  
Internal Quality & Assurance Cell  
JECRC University Jaipur-303905

CC:

1. Chairperson, IQAC
2. All Deans/Directors/Heads and Faculty
3. All members of IQAC



registrar registrar <registrar@jecrcu.edu.in>

## Names of two new members to be appointed as Members in Academic Council

kk.ramesan . <kk.ramesan@jecrcu.edu.in>  
To: registrar registrar <registrar@jecrcu.edu.in>

Tue, Feb 27, 2018 at 4:27 PM

Sir,

Following are the two names of members to be appointed in Academic Council.

1.

Prof. Subrahmanyam,  
Department of Physics,  
Indian Institute of Technology – Madras,  
Chennai – 600 036,

Tamil Nadu

Tel: +91 44 22574850 /4865

Email Id: manu@iitm.ac.in

2.

Prof.V.Govardhan Rao, PhD

5-A, Pioneer Prestige,  
4/3, Navabharat Nagar,  
Guntur – 520 006

Andhra Pradesh

Mail : grvadlamudi@gmail.com

Regards,

K.K.Ramesan

Assistant Registrar

JECRC University

Plot No.IS-2036 to 2039,

Ramchandrapura,

Sitapura Industrial Area Extn.

Jaipur - 303 905

Mob: 9785740125

Web: www.jecrcu.edu.in



www.jecrcuniversity.edu.in

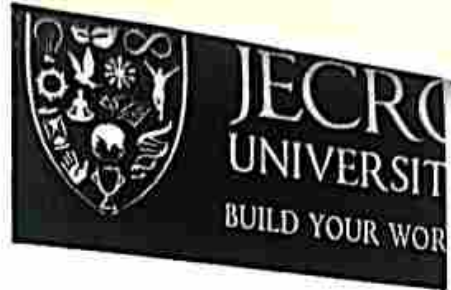
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File  
Academic  
Council.



No. JU/18-19/Admin/Academic Council/722

Date : 24.04.2018

To,

Prof. V. Govardhan Rao, PhD  
5-A, Pioneer Prestige,  
4/3, Navabharat Nagar,  
Guntur - 520 006  
Andhra Pradesh  
Mail : [grvadlamudi@gmail.com](mailto:grvadlamudi@gmail.com)

Sub : Nomination as 'Member of Academic Council'

Dear Sir,

In accordance with the provisions of Section 23 of the JECRC University, Jaipur Act (Act No.15 of 2012), I have the pleasure to nominate you as Member of Academic Council of JECRC University, Jaipur for three years. I look forward to your positive contribution as a member of the Academic Council.

Thanking you,

Yours sincerely,

Prof. (Dr.) D.P. Mishra  
President

Copy to :-

1. The Chairperson, JECRC University, Jaipur

**JECRC UNIVERSITY, JAIPUR**

Plot No. IS-2036 to 2039, Ramchandrapura Industrial Area, Vidhani, Sitapura Extn., Jaipur 303905, India.  
Telefax: 0141-2771519 | Email: [registrar@jecrcu.edu.in](mailto:registrar@jecrcu.edu.in) | [www.jecrcuniversity.edu.in](http://www.jecrcuniversity.edu.in)  
(Estd. Under the Act No. 15/2012 of the Government of Rajasthan. Notification FIL2 (23)vidhi/2/2012 dated 02/05/2012)

11/30/2018



JU IQAC <ju.iqac@jecrcu.edu.in>

---

**Request you to join us as a Senior Adviser / Adviser (Strategy and Planning) -  
School of Law, JECRC University Jaipur**

---

Sat, Feb 24, 2018 at 5:09 PM

Anju Tyagi <anju.tyagi@nludelhi.ac.in>  
To: Neeraj Singh <neeraj.singh@jecrcu.edu.in>  
Cc: ju.iqac@jecrcu.edu.in

Dear Neeraj,

Thanks for your invitation. It will be my pleasure to be part of Advisory Committee of the School of Law as a senior advisor.

Please share the details.

Thanks  
Prof. (Dr.) Anju Tyagi  
Executive Director - Center For Comparative Studies in Personal Laws  
National Law University Delhi,  
New Delhi

[Quoted text hidden]





**Request you to join us as a Senior Adviser / Adviser (Strategy and Planning) - School of Law, JECRC University Jaipur**

Wed, Feb 14, 2018 at 12:53 PM

Neeraj Singh <neeraj.singh@jecrcu.edu.in>  
To: ju.iqac@jecrcu.edu.in

Dear 'Creator of Lawyers',

May I have the pleasure to invite you to be the Senior Adviser / Adviser (Strategy and Planning) and to be in the Advisory Committee of the School of Law.

The JECRC Foundation was established 17 years ago to promote education in engineering, science, management and pure and applied sciences. The foundation started its journey with the setting up of Jaipur Engineering College & Research Centre (JECRC) which is one of the reputed engineering college of Rajasthan.

The University offers 5 Years Integrated BA.LLB, BBA.LLB, B.Com.LLB, B.Sc.LLB and three years LLB, all duly approved by BCI, from the School of Law!

We would invite your suggestion to enhance these courses by inducting other various add-on features/methodologies for improvement in teaching-learning arena.

May I request you to revert with a kind acceptance to be a valued member on the board of School of Law, JECRC University.

I would love to listen any word/query of yours in this regard.

With all Sincerity,

Neeraj Singh

Director, IQAC (Quality Assurance)  
Additional Director (Admissions)  
JECRC University, Jaipur  
M: +91-8503861606 | E: neeraj.singh@jecrcu.edu.in  
Email: email.nirajsingh@gmail.com



www.jecrcuniversity.edu.in

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"SAVE PAPER. Good for your planet. Good for your Business"

11/30/2018



Neeraj Kumar Singh <neeraj.singh@jecrcu.edu.in>

## Re: Request you to join us as a Senior Adviser / Adviser (Strategy and Planning) - School of Hotel and Hospitality Management

Wed, Mar 14, 2018 at 12:47 PM

Satish Singh <satish.singh@cambayhotels.com>  
To: Neeraj.Singh@jecrcu.edu.in

Cc: sanjanasg21@gmail.com, Marketing - Cambay Group of Hotels <marketing@thecambay.com>

Dear Mr. Neeraj,

Greetings of the day!!

*This is our absolute pleasure to here from you and sincerely willing to be a part of Advisory Committee of (Strategy and Planning).*

*Certainly that would be a great endeavor in regards to enhancing the quality of Hospitality Education-Teaching-Learning arena.*

*I tried to reach you over the phone but hanger was not reachable. We are willing to be a valued and core member of this endeavors with hearty acceptance.*

With Warmth Sincerity,

**Satish Singh**

Cluster Head Quality & Operations

Mob: 0091 8511182608

Address: Corporate HQ. Cambay Hotels Ahmedabad, Gujrat India.

Website: <http://www.cambayhotels.com/>

e\_mail: [satish.singh@cambayhotels.com](mailto:satish.singh@cambayhotels.com)

From: Neeraj Singh <neeraj.singh@jecrcu.edu.in>

Date: Wed, Mar 14, 2018 at 11:12 AM

Subject: Request you to join us as a Senior Adviser / Adviser (Strategy and Planning) - School of Hotel and Hospitality Management

To: [ju.iqac@jecrcu.edu.in](mailto:ju.iqac@jecrcu.edu.in)

To,  
The General Manager (Corporate Branding / Sales & Marketing) and

Dear 'Creator of Taste & Hospitality pleasure',

May I have the pleasure to invite you to be the Senior Adviser / Adviser (Strategy and Planning) and to be in the Advisory Committee of the School of Hotel and Hospitality Management.

The JECRC Foundation was established 17 years ago to promote education in engineering, science, management and pure and applied sciences. The foundation started its journey with the setting up of Jaipur Engineering College & Research Centre (JECRC) which is one of the reputed engineering college of Rajasthan.

The University offers three years Bachelors Degree in Hotel Management (B.Sc HM) and will offer from this academic year, the Four Years BHMCT degree course.



We would invite your suggestion to enhance these courses by inducting other various add-features/methodologies for improvement in teaching-learning arena.

May I request you to revert with a kind acceptance to be a valued member on the board of Hotel and Hospitality Management, JECRC University.

I would love to listen any word/query of yours in this regard.

With all Sincerity,

**Neeraj Singh**

Director, IQAC (Quality Assurance)

Addl. Director (Admissions)

**JECRC University, Jaipur**

+91-8503861606

[www.jecrcu.edu.in](http://www.jecrcu.edu.in) | [Neeraj.Singh@jecrcu.edu.in](mailto:Neeraj.Singh@jecrcu.edu.in)



[www.jecrcuniversity.edu.in](http://www.jecrcuniversity.edu.in)

JECRC University First Convocation-2018

ENGINEERING | SCIENCES | MANAGEMENT | HUMANITIES | LAW | AGRICULTURE | HOTEL MANAGEMENT |  
JOURNALISM MASS COMMUNICATION | DESIGN |

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*"SAVE PAPER. Good for your planet. Good for your Business"*

Date: **27-02-2018**  
 Venue: **Office of the President.**

Agenda of the Meeting: **Fulfilment / Compliance of Agenda item No. 5 of the third meeting of IQAC on 9/2/18; regarding Teaching and Learning methodology.**

FACULTY	DEPARTMENT	NAME OF THE Dean / Director/ HoD Representing the Department	SIGNATURE OF The Attendee
Engineering	Dean/Director ✓	Prof. AVIRENI SRINIVASULU	<i>[Signature]</i>
	ECE	Dr. Divyesh Sethi	<i>[Signature]</i>
	ME	Dr. M. M. S. Sethi	<i>[Signature]</i>
	CSE	Dr. Naveen Hemrajani	<i>[Signature]</i>
	EE	Dr. R. P. Vishu	<i>[Signature]</i>
	CE	Anirudh	<i>[Signature]</i>
	IT & CA	Dr. Deepak Dambale	<i>[Signature]</i>
Science	Dean/Director ✓	Prof. (Dr.) Winku Duley	<i>[Signature]</i>
	Physics	Prof. Anil Kumar Panigrahy	<i>[Signature]</i>
	Chemistry	Prof. Soumen	<i>[Signature]</i>
	Mathematics	Dr. Jagadish Singh	<i>[Signature]</i>
	Agriculture	Dr. R. K. Bansal	<i>[Signature]</i>
	Bio Technology	Dr. Harshita Patil	<i>[Signature]</i>
	Microbiology	Dr. Varsha Gupta	<i>[Signature]</i>
	Botany		
	Zoology	Dr. Rajesh Yadav	<i>[Signature]</i>
	Design	Shubham Karsik	<i>[Signature]</i>
Law	Law Dean	(Dr. P. K. Mishra) Mahesh Kumar	<i>[Signature]</i>
Management	Dean/Director	Prof. Rajesh Jais	<i>[Signature]</i>
	Management - BBA/B.Com/MBA	Dr. Ruchi Yadav	<i>[Signature]</i>
	Hotel Management	Dr. Anamika Upadhyay	<i>[Signature]</i>
	Journalism and Mass Communication	Chet Marbir Singh	<i>[Signature]</i>
Other Attendee(s), if any			
ADMIN.	PRESIDENT	PROF. D. P. MISHRA	<i>[Signature]</i>
ADMIN.	REGISTRAR	S. L. AGRAWAL	<i>[Signature]</i>
— " —	IQAC	Neejay Singh	<i>[Signature]</i>





## INTERNAL QUALITY ASSURANCE CELL (IQAC)

<sup>03</sup>  
Dated: ~~02~~ / 03 / 2018

### CIRCULAR - IQAC

Going beyond the course curriculum, employers are keen to assess what students have done to enhance their employable skills outside the classroom. During the assessment process corporate lay emphasis on the candidate's behavioural traits and their participation in the various developmental programs. To match such expectations faculties are advised to emphasise on practical exposure of the subject with the help of various additional measures including **Expert Lectures, Invited Talks, Student's Presentations / Seminars - Peer Learning, Group Discussions, Hands-On-Practice and Industrial Visits**. Faculties may organise inter-departmental activities too for the holistic development of the students.



*Neeraj*  
3.3.18  
Neeraj Singh  
Director, IQAC

Copy to:

1. President - Chairperson, IQAC : For Kind Information
2. All Deans/ Directors
3. All HoDs
4. All Faculty

MARCH, 2018

*Mr. S. P. Singh*

*Ram Ratan*  
*Raj*  
*Shivani Kaushtik*



## FEEDBACK FORM FOR PARENTS

### SECTION: A

<b>ABOUT PARENT</b>	Name*		
	Relationship with ward*		
	Profession/Occupation*		
	Address*		
	Contact*	PIN Code	
Mobile/LLNo.*			
Email*			
<b>ABOUT YOUR WARD</b>	Name*		
	Program/Department*		
	Duration of Study* (YYYY - YYYY)		

**\*Required Field**

Do you visit the JECRC University /Department and interact with teachers of your ward?

☐ NEVER

☐ ONCE A SEMESTER

☐ ONCE A MONTH

### SECTION-B

Here are some of the queries for giving feedback about 'Quality of Education' in Department where your ward is studying/has studied.

Rate the following based on your experience. (Please Tick your choice)

**EXCELLENT – 5, VERY GOOD - 4,GOOD - 3,SATISFACTORY - 2, NEEDS IMPROVEMENT - 1,  
NOT APPLICABLE/ DO NOT KNOW - 0**

	0	1	2	3	4	5
a) Quality of teaching/faculty	0	1	2	3	4	5
b) Knowledge in terms of relevance to the latest technologies	0	1	2	3	4	5
c) Academic environment/ lab facilities	0	1	2	3	4	5
d) Outcomes that your ward has achieved from the courses	0	1	2	3	4	5
e) Transparency of the class tests evaluation	0	1	2	3	4	5
f) Interaction/counselling of students with teachers	0	1	2	3	4	5
g) General Discipline of students	0	1	2	3	4	5
h) Students grievances handling	0	1	2	3	4	5
i) Information to parents about ward's attendance/ performance if below standard.	0	1	2	3	4	5



### SECTION-C

The extent to which the following central 'Facilities' of JU satisfy you.  
Please tick in the box provided against each item as per the following norms.

EXCELLENT – 5, VERY GOOD - 4, GOOD - 3, SATISFACTORY - 2, NEEDS IMPROVEMENT - 1,  
NOT APPLICABLE/ DO NOT KNOW - 0

a)	Annual Fee Structure	0	1	2	3	4	5
b)	Extracurricular activities	0	1	2	3	4	5
c)	Counselling & Guidance facilities	0	1	2	3	4	5
d)	Hostel facilities /Fee structure	0	1	2	3	4	5
e)	Library facilities	0	1	2	3	4	5
f)	Medical/First Aid facilities	0	1	2	3	4	5
g)	Canteen/Refreshment facilities	0	1	2	3	4	5
h)	Internet/Wi-Fi facilities	0	1	2	3	4	5
i)	Playground/Sports facilities	0	1	2	3	4	5
j)	Training & Placement facilities	0	1	2	3	4	5
k)	Examination system and Result Display	0	1	2	3	4	5

Suggestion for further improvement: .....

.....

.....

.....

.....

Date:

Place:

Signature of the Parent(s)

**JECRC University, Jaipur**  
**Industry Expectations & Feedback Form**



1. Top Four Technical Skills preferred by your organization for during recruitment in the order of preference.

2. Top Four Soft Skills preferred during the selection by your organization in the order of preference.

3. Criteria used for short listing candidates.

☐ Shortlist from Resumes    ☐ Written Test    ☐ Group Discussion    ☐ Interview

4. How is the performance of the previous batch selected students in your organization.

☐ Excellent    ☐ Very Good    ☐ Good    ☐ Satisfactory

5. What is the designation of these students working in your organization?

☐ Trainee    ☐ GET    ☐ Engineer    ☐ Manager

6. Do you provide any additional Training to the selected students before putting them on the job?

☐ Technical Training    ☐ Soft Skill Training    ☐ Project Training    ☐ Field Training

7. Do you want us to give some extra technical skills to improve the student's acceptance by your organization?

☐ Yes    ☐ No

8. Any Additional attributes desired from the students (Technical/Non-Technical). Pls specify.

9. How do you rate the knowledge imparted during the programme.

☐ Excellent    ☐ Very Good    ☐ Good    ☐ Satisfactory

10. How do you rate the general behavior of students

☐ Excellent    ☐ Very Good    ☐ Good    ☐ Satisfactory

11. How do you rate the facilities used for the conduct of campus recruitment drive.

☐ Excellent    ☐ Very Good    ☐ Good    ☐ Satisfactory

\_\_\_\_\_  
Name of Official

\_\_\_\_\_  
Name of company

\_\_\_\_\_  
Designation

\_\_\_\_\_  
Signature





**JECRC**  
UNIVERSITY  
BUILD YOUR WORLD

## The Alumni Association

### Feedback Form

This feedback form consists of rating questions on the scale of 5. Please tick the option that best suits your answer. We would like you to answer these questions as openly and freely as you can to help us develop JECRC University, Jaipur as a much more conducive place for study and overall development. These responses will be kept confidential.

#### Rating Questions:-

Scale for Rating:      0 → Not Applicable / Do not Know      1 → Needs improvement  
2 → Average      3 → Good  
4 → Very Good      5 → Excellent

	0	1	2	3	4	5
Fee structure						
Infrastructure facilities						
Lab facilities in department						
Faculty competence						
Cooperation and support received by office members						
Updated curriculum						
Academic ambience at JU						
Project guidance						
Training & placement support						
Library facilities						
Canteen facilities						
Hostel facilities						
Computer facilities						
Internet & Wi-Fi						
Sports facilities						
Cultural activities						
Medical facilities						
Grievance redressal mechanism						
Alumni association/Network of old friends						
Overall Rating of the University						

#### Alumni Profile:

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Mobile: \_\_\_\_\_

Course detail: UG / PG \_\_\_\_\_

Duration: From \_\_\_\_\_ to \_\_\_\_\_

Hostel: Yes ☐ No ☐

Gender: Male ☐ Female ☐

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature of the Alumni

**Important note:** In case the alumni do not want to disclose their identity, they must print the form. Hard copy may be submitted to Internal Quality Assurance cell (IQAC) office.



**Students Feedback Form**

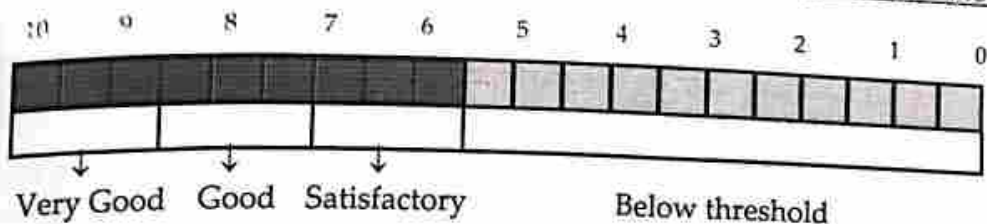
1. How do you rate support from your university to settle into study (Anti-ragging measures etc)?  
☐ Remarkable    ☐ Very satisfied    ☐ Satisfied    ☐ Dissatisfied
2. How satisfied you are with enrolment and admissions processes?  
☐ Remarkable    ☐ Very satisfied    ☐ Satisfied    ☐ Dissatisfied
3. How do you rate the induction/orientation activities at our university?  
☐ Remarkable    ☐ Very satisfied    ☐ Satisfied    ☐ Dissatisfied
4. At university to what extent have you had a sense of belongingness?  
☐ Remarkable    ☐ Very satisfied    ☐ Satisfied    ☐ Dissatisfied
5. How satisfied you were with the functioning of Placement Cell?  
☐ Remarkable    ☐ Very satisfied    ☐ Satisfied    ☐ Dissatisfied
6. How do you rate the efforts of the TPO in circulating the information regarding forth coming companies for placement on time?  
☐ Remarkable    ☐ Very satisfied    ☐ Satisfied    ☐ Dissatisfied
7. How do you rate the cooperation of department and staff related to extra-curricular activities?  
☐ Remarkable    ☐ Very satisfied    ☐ Satisfied    ☐ Dissatisfied
8. How do you rate the library services at the University?  
☐ Remarkable    ☐ Very satisfied    ☐ Satisfied    ☐ Dissatisfied
9. How do you rate the availability of general medical facilities?  
☐ Remarkable    ☐ Very satisfied    ☐ Satisfied    ☐ Dissatisfied
10. How do you rate your athletic experience at the University?  
☐ Remarkable    ☐ Very satisfied    ☐ Satisfied    ☐ Dissatisfied
11. How do you rate the overall effectiveness of the university in providing support for improving your quality of oral and written communication?  
☐ Remarkable    ☐ Very satisfied    ☐ Satisfied    ☐ Dissatisfied
12. How do you rate the transparency at the Examination System?  
☐ Remarkable    ☐ Very satisfied    ☐ Satisfied    ☐ Dissatisfied
13. How do you rate your interactions with your department on any of your issue?  
☐ Remarkable    ☐ Very satisfied    ☐ Satisfied    ☐ Dissatisfied
14. How satisfied you are with the classrooms and Lab facilities?  
☐ Remarkable    ☐ Very satisfied    ☐ Satisfied    ☐ Dissatisfied
15. How do you rate the Canteen facilities at the university?  
☐ Remarkable    ☐ Very satisfied    ☐ Satisfied    ☐ Dissatisfied
16. How satisfied you are with the safety and security measures at the university?  
☐ Remarkable    ☐ Very satisfied    ☐ Satisfied    ☐ Dissatisfied
17. What is your overall impression of the university website?  
☐ Remarkable    ☐ Very satisfied    ☐ Satisfied    ☐ Dissatisfied
18. Overall how would you rate the quality of your educational experience in the current semester?  
☐ Remarkable    ☐ Very satisfied    ☐ Satisfied    ☐ Dissatisfied



# Student Feedback

Program: \_\_\_\_\_ Department: \_\_\_\_\_ Semester/Term/Year: \_\_\_\_\_

*Please rate the courses on the following attributes using the 10 -point scale shown*



Parameters	Course 01	Course 02	Course 03	Course 04	Course 05	Course 06	Course 07
<ol style="list-style-type: none"> <li>1. Depth of the course content including: <ol style="list-style-type: none"> <li>a. Extent of coverage of course</li> <li>b. Applicability / relevance to real life situations</li> <li>c. Learning value (in terms of knowledge, concepts, manual skills, analytical abilities and broadening perspectives)</li> <li>d. Clarity and relevance of textual reading material</li> <li>e. Relevance of additional source material (Web /E-Resources, Library)</li> </ol> </li> <li>2. I am giving freedom to contribute my ideas for the design and development of curriculum is effective.</li> <li>3. Practical Exposure, Curriculum beyond academics or Value Added Courses is regularly practiced and given importance.</li> <li>4. Skill Development, Employability and Career Advancement Schemes are included in the Teaching Methodology and Student Participation</li> <li>5. Overall rating</li> </ol>							

**SUGGESTIONS / RECOMMENDATIONS :**

Course 01 - (Title of the Course) Course 02 - (Title of the Course)  
 Course 03 - (Title of the Course) Course 04 - (Title of the Course)