

MINUTES OF 4th MEETING OF BOARD OF MANAGEMENT HELD ON 31st AUGUST, 2013

Fourth meeting of JECRC University Board of Management was held on 31st August, 2013 at Board Room, Engineering Block.

Following members were present:

1. Shri O.P.Agrawal – Chairperson
2. Brig.(Dr) S.S.Pabla – member
3. Shri M.L.Sharma- Member
4. Shri Amit Agrawal – Member
5. Dr.S.N.Gupta - Member
6. Dr.Pooranchand - Member
7. Shri S.L.Agrawal – Member
8. Dr.Widhi Dubey - Member
9. Dr.Sapna Sharma - Member
10. Dr.D.P.Mishra - Member Secretary

Leave of absence had been granted to the following members:-

1. Commissioner College Education - Member
2. Shri Arpit Agrawal - Member
3. Shri O.P.Agrawal - Member

The Chairperson welcomed all the Board of Management members present addressing that all of them are functioning as a close knit unit committed for the cause of education. He then asked the President to proceed with the conduct of the meeting.

Item No.1 – Review and confirmation of minutes of meetings of Board of Management held on 15.07.2012, 19.07.2012, 03.08.2012 and 25.03.2013.

The minutes of meetings of Board of Management held on 15.07.2012, 19.07.2012, 03.08.2012 and 25.03.2013 was reviewed and confirmed.

Item No.2 – Appointment of the first President and the Registrar.



Appointments of Brig.(Dr) S.S.Pabla as the first President and Dr.D.P.Mishra as the first Registrar vide their appointment letters dated 16.08.2012 and 24.05.2012 were ratified by the Board.

Item No.3 – Constitution of the Board of Management.

Constitution of the Board of Management constituted by the Chairperson was approved by the Board.

Item No.4 – Constitution of the Academic Council

Constitution of the Academic Council was put up before the members and the same was approved.

Item No.5 – Ratification of Constitution of the Executive Committee and approval of minutes of meetings.

Constitution of Executive Committee was put up before the Board of Management for ratification along with all the minutes of meetings for approval, and these were approved.

Item No.6 – Constitution of the Finance Committee

Constitution of the Finance Committee was put up before the members and the same was ratified.

Item No.7 – Ratification of Appointments

The details of appointments of faculty and non-teaching staff were put up before the Board of Management for ratification and the same were ratified.

Item No.8 – Ratification of approvals accorded by the Chairperson

Approvals accorded by the Chairperson for appointing 68 faculty members and 130 non-teaching staff for the Session 2012-13 were put up before the Board of Management and the same were ratified.

Item No.9 – Ratification of Academic Council approvals



All the Academic Council approvals accorded in its meetings held on 3rd March, 2013 and 26th August, 2013 were ratified by the Board of Management.

Item No.10 – Ratification of Executive Committee Decisions.

The Executive Committee and Adhoc Committee decisions were discussed for ratification and the same were ratified. Lateral admission for MCA students was ratified. The eligibility for admission to MCA through lateral entry will be BCA, B.Sc (IT) and B.Sc Computer Science. It was also ratified that students already admitted in 1st year with the above qualification will be admitted to 2nd year of MCA. As a result, these students will gain one year benefit in their MCA. The fees for three years of MCA course will be charged over the two years programme, i.e, the fees per year for these students will be Rs.52,500/- per year instead of Rs.35,000/- per year.

Item No.11 – Approval of Statutes

The Statutes of the University had been sent to the Government of Rajasthan as per our letter no. JU/2012-13/Statutes/001 dated 26.07.2012, but no reply has been received so far from the Government. The Board of Management approved the statutes sent to the Government and the same are approved to be adopted by the University.

Item No.12 – Approval of Ordinances to be sent to Government of Rajasthan

The drafts of the various ordinances covering the following rules / committees mentioned below were discussed and it was decided the same can be sent to the Government for approval.

1. Hostel Rules
2. Committee for Protection against Sexual Harassment
3. Grievance Redressal Committee
4. Regulations on curbing the menace of ragging
5. Handling cases of indiscipline
6. Leave Policy
7. Travel Policy and LTC
8. Rules for sponsoring faculty and staff members for conferences etc.

Item No.13 – Ratification of Finance Committee Recommendations.



The Finance Committee recommendation for the approval of 2013-14 budget was placed before the Board of Management and the same was approved.

Item No.14 - Ratification of various other committees constituted.

The constitutions of various committee such as Search Committee, Grievance Redressal Committee, Sexual Harassment Committee and Anti-ragging Committee were put up and discussed by the members and approved.

Item No.15 - Ratification of ordinance for handling Malpractice Cases during Examination.

The draft ordinance for handling malpractice cases during examination was put up and the same was approved.

Item No.16 - Approval for appointments of Statutory officers of the University.

Following statutory officers' appointments were approved by the Board of Management.

1. Chairperson
2. President
3. Pro-President
4. Provost
5. Proctor
6. Deans of Faculties
7. Registrar
8. Chief Finance and Accounts Officer
9. Dean of Student Welfare
10. Controller of Examinations

Approval for appointments of following statutory officers was accorded given by the Board of Management in accordance with Section 11(ix) of JECRC University Act.

1. Vice-Chairperson
2. Executive Director
3. Dean School of Engineering and Sciences
4. Dean School of Management, Commerce and Humanities.



Item No.17 - Review of Budget 2012-13 and Approval of Budget 2013-14.

The Budget for the financial year 2012-13 was reviewed and that for 2013-14 was approved.

Item No.18 - Approval of Leave, LTC and other Policies.

The Leave rules, LTC, and Rules for sponsoring faculty and staff members for conferences etc. were put up, discussed and approved.

Item No.19 - Approval of Pay-Scales for teaching faculty.

Pay-Scales for teaching faculty were put up before the Board of Management for approval and it were approved.

Item No.20 - Approval of Pay-Scales for non-teaching staff.

Pay-scales for non-teaching staff were put up before the Board of Management for approval and were approved.

Item No.21 - Approval for recruiting teaching and non-teaching staff

Approval given by the Chairperson for recruiting 68 faculty members and 130 non-teaching staff had been put up before the Board of Management and approved.

Item No.22 - Faculty profile

Faculty profile was discussed and appreciated by the members.

Item No.23 - Approval of NOC for Distance Education.

Approval of NOC for Distance Education was put up before the Board of Management and was approved.

Item No.24 - Faculty requirement for the academic year 2013-14.

Requirement of 110 faculty members for the year 2013-14 was approved. Also, the requirement of 68 additional faculty members for 2014-15, for which recruitments will start in January-February 2014, was approved.

Item No.25 - Approval for Group Insurance and Mediclaim.



Approval for Group Insurance and Mediclaim for faculty and staff was given by the Board of Management. Negotiations are going on with two-three companies for the same.

Item No.26 - Progress of the University So Far.

The President presented the progress of the University so far, which was appreciated by the Board.

Item No.27 - Admissions 2013-14.

The total number of students admitted this year in each school and branch was put up before the Board of Management and discussed by the members. Also, a comparison chart for this year admission vs. last year had been circulated among the members. The overall performance was appreciated by the members. It was also noted that the number of students admitted in M.Tech is much lower than the admission of last year.

Item No.28 - Additional Initiatives.

The additional initiatives taken by the university were discussed and appreciated by the Board of Management.

Item No.29 - Infrastructure – New Blocks

The Board approved the ongoing construction of the new academic blocks and also approved for construction of one more hostel in the campus.

Item No.30 - Approval of Next Year Faculty and non-teaching staff as per requirements.

Approval for next year faculty and non-teaching staff had already been discussed earlier in point no.24 and approved the same.

Item No.31 - Any other items with the permission of the Chair.

31.1 The issue raised about transport route had been discussed and it was decided to fix a route and timings before the admission takes place, and get it signed by the guardian of the student at the time of admission.



31.2 Minimum qualifications for recruitment and promotions for faculty. The Board approved the minimum qualifications and experience for recruitment and promotions of faculty members as proposed by the President. The Board also approved the revision of Basic pay of Associate Professors in line with UGC Scales with minor changes in gross salary.

Sd/-
Member Secretary

