

JECRC UNIVERSITY JAIPUR

Plagiarism: Policy Document

Plagiarism means, "Use or close imitation of the language and thoughts of another author and the representation of them as one's own original work"

JECRC UNIVERSITY JAIPUR (JU), a University created under the JECRC University, Jaipur Act, 2012 and governed by **National Society for Engineering Research and Development** is a University devoted to Higher Education and Research. JU has generated significant technical know-how through research by students and the faculty. This reputation has imposed an obligation on the University to follow established international norms and ethics practiced worldwide.

In this context Plagiarism assumes importance from the view point of the entire academic community. Plagiarism violates the element of trust, expectation and honesty, which is a prerequisite for academic work in an ethical framework. In addition, plagiarism undermines the basic objective of higher education by offering an unwarranted short-cut to the processes of research and inquiry that leads to knowledge, learning and livelihood.

With a view to focusing on international quality and standards, JECRC UNIVERSITY, JAIPUR has devised a policy to put a stop to plagiarism.

The first step towards curbing this menace is to sensitize the faculty, students and research staff of the University regarding plagiarism, performed either willfully or ignorantly. Accordingly **JECRC UNIVERSITY** has formulated the following guidelines:

1. Definition: Plagiarism is defined as – "Use or close imitation of the language and thoughts of another author and the representation of them as one's own original work."

2. What constitutes Plagiarism?

- i. Copying, cutting and pasting text from an electronic source or from an online source and submitting as own work without acknowledgement of the source
- ii. Buying, stealing or borrowing an assignment, experiments/results.



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- iii. Copying a section of a book or an article without proper citation
- iv. Quoting from a source 'word for word', without giving references.
- v. Putting someone else's ideas and paraphrasing into your own words and not acknowledging.
- vi. Copying the written expressions without proper acknowledgement.

3. Guidelines for Plagiarism Check

The following guidelines must be adhered to for submitting the Plagiarism reports generated by Turnitin or Urkund software at the time of Ph.D. thesis submission:

1. The Ph.D. thesis must undergo a Plagiarism Check by either Turnitin or Urkund software. He shall also submit a declaration (see **Annexure-I**) to be recorded on the plagiarism report obtained from the software.
2. The exclusion at the time of performing the check should be limited to the following:
 - A. Quotes
 - B. Bibliography
 - C. Phrases
 - D. Small matches upto 10 word
 - E. Small similarity less than 1%
 - F. Mathematical Formula
 - G. Name of Institutions, Departments etc.
3. Regarding Self Plagiarism or cases where published work of the student is shown as Plagiarism in the check, a certificate (Self Plagiarism Exclusion Certificate, see **Annexure-II**) has to be issued by the Supervisor specifying and attaching the articles that have been published by the student from thesis work. Only these articles should be excluded from the check. No other articles of the Supervisor or the student should be excluded from the check.

If the published work is co-authored by the others, the researcher shall submit a consent letter (see **Annexure-III**) from co-author(s) permitting him to use the work in his thesis.

4. How to avoid plagiarism?:

1. Strictly use your own intellectual and resources to create a literary work;



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2. If the use of other's work is necessary give due credit to the original author and give proper reference.

5. The Procedure recommended for probing into allegations of Plagiarism:

1. The President may constitute a Committee to which all complaints may be submitted. The Committee may also have the Head of the concerned Department as a Special Invitee.

2. The process starts by a complaint from the aggrieved person who in writing informs the authorities about the incident or Organization itself can initiate an enquiry if found any case of Plagiarism done by any student or faculty member.

3. The Committee may call upon written statements from the person(s) involved and adduce evidence. Notice has to be issued to both the parties to record their versions and statements.

4. Based on the enquiry, the Committee may recommend suitable action, which may be submitted for approval by the President.

5. The President may order enforcement of the actions suggested by the committee.

6. Action for the act of Plagiarism:

(A) Against a Student:

(1) If the draft thesis of a student is reported to be plagiarized the following actions may be taken:

(a) The similarity between documents is within the limit (**not more than 20%**) for putting some original results in proper context and all original sources are correctly cited. The similarity is not of such nature which directly affects the original findings of research. No further action is required. Candidate may be permitted to submit the thesis.

(b) **Low-level plagiarism:** When the plagiarism is a result of negligence or without intent to cheat and the similarity between documents marginally outside the limit, the candidate may be allowed to resubmit the work with proper citations.

(c) **Mid-level Plagiarism:** Failure to cite proper citations, copying few paragraphs only. Intent to cheat is very low and may be due to lack of knowledge. The similarity between documents is outside the limit. The candidate may be allowed



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to resubmit the work with proper citation and with a warning not to repeat the mistake again otherwise registration in the programme will be cancelled.

(d) High-level plagiarism: Deliberate and planned attempt to copy the work done by someone else. Large amount of data taken from someone else's work, art work copying, source code copying etc. Intention to cheat is very clear. The candidate's registration may be cancelled.

(2) The thesis resubmitted as recommended by the Departmental Research Committee in view of clauses (1) ^{(b) and (c)} ~~(a) to (d)~~, will be again placed before Departmental Research Committee and candidate will also be required to be present to substantiate the necessary improvements made by him in the thesis.

(b) Against an Employee:

The actions may include warning, fine, withholding of increment in salary, demotion, suspension, termination, depending on the gravity of case, or any other penalty as may be considered appropriate by the competent authority.

Ram Rattan (Mooted)



Rajendra Kumar Agansal Wali Singh

JECRC UNIVERSITY, JAIPUR
Plagiarism Verification Report

1. Name of Researcher:
2. Title of the Thesis:
.....
.....
.....
3. Faculty:
4. Name of Supervisor:
5. Official Designation & Address:

The above thesis was scanned for similarity detection. The report is as follows:

Software used Date

Similarity Index: Total word count.....

The report is attached for the review by the Researcher/ Supervisor

Sign. of Researcher

The Plagiarism report of the above thesis has been received by the undersigned

The similarity index is below accepted norms.

The similarity index is above accepted norms, because of the following reasons:

.....
.....
.....

The thesis may be considered for submission to the University. The software report is attached.



Sign. of Researcher

Sign. of Supervisor

With Seal
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Ram Rattan
Mishra
Rajendra Kumar

Agarwal
Wicki
Agnika

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Self-Plagiarism Exclusion Certificate from Supervisor

The content of the chapters have been published in

- 1.
- 2.
- 3.
- 4.

This published work has been included in the thesis and has not been submitted for any degree to any University/Institute.

Signature of the Candidate

Signature of Supervisor



Ram Ratha
D. Kotwal
RMS
Copy

Agaveal
Widhi
Kumar

JECRC UNIVERSITY, JAIPUR
Self-Plagiarism Co-authors Certificate

We have published the following articles jointly:

Name of Article	Name of Journal/ Book with the details (ISSN No., etc.)

We give our consent to Mr. / Ms. to make use of these articles for his/ her Ph.D. research.

The above research paper (s) have not been used by any of us for any degree/ Diploma in any other University.

We shall be responsible for any legal dispute/ case (s) for violation of any provisions of the Copy Right Act.

Signature of Co-author

Signature of Co-author

Signature of Co-author

Name

Name

Name

Address

Address

Address

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Signature of Candidate

Name

Registration No.



Ram Rattan Prusty
RMR Anshu

Ajayal Wadhvani