

## JECRC UNIVERSITY, JAIPUR

Ref: JU/Reg/26/SGRC/Constn./*23278*

Date : 23<sup>rd</sup> March, 2026

### OFFICE ORDER

#### **Sub : Reconstitution of Students Grievance Redressal Committee**

This is in continuation to our earlier Office Order No. JU/Reg/24/SGRC/Constn./16199 dated 17<sup>th</sup> October, 2024 regarding constitution of Students Grievance Redressal Committee.

The President is pleased to reconstitute the Students Grievance Redressal Committee vide approval dated 20<sup>th</sup> March, 2026, as follows:

1.	Prof. Widhi Dubey	Chairperson
2.	Prof. Atul Gupta	Member
3.	Prof. Surendra Kumar Yadav	Member
4.	Prof. Ruchi Goyal	Member
5.	Prof. Deepak Dembla	Member
6.	Preyash Gupta	Student Representative (B.Com LLB) (Special Invitee)

- (i) The terms of the chairperson and members shall be for a period of two years.
- (ii) The term of the special invitee shall be one year.
- (iii) The quorum for the meeting including the Chairperson, but excluding the special invitee, shall be three.
- (iv) In considering the grievances before it, the SGRC shall follow principles of natural justice.
- (v) The SGRC shall send its report with recommendations, if any, to the competent authority of the institution concerned and a copy thereof to the aggrieved student, preferably within a period of 15 working days from the date of receipt of the complaint.
- (vi) Any student aggrieved by the decision of the Student's Grievance Redressal Committee may prefer an appeal to the Ombudsperson, within a period of fifteen days from the date of receipt of such decision.

#### **PROCEDURE FOR REDRESSAL OF GRIEVANCES BY STUDENT GRIEVANCE REDRESSAL COMMITTEES:**

- (i) The Students' Grievance Redressal Committee, as the case may be, shall fix a date for hearing the complaint which shall be communicated to the University and the aggrieved student.



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- (ii) Aggrieved students may submit an application online seeking redressal of their grievances through the University's Student Grievance & Redressal Portal, which is now operational on the ERP system. The same can be accessed at: <http://sws.jecrcuniversity.edu.in/sws/>  
However, in exceptional cases, students may submit their grievances in physical mode directly to the Chairperson.
- (iii) An aggrieved student may appear either in person or authorize a representative to present the case.
- (iv) University has already appointed Shri Omprakash Gupta as Ombudsperson as per UGC guidelines.



*Omprakash Gupta*

Registrar

- Copy to : 1. All members  
2. All Staff / faculty  
3. All DDH  
4. e-notice

Cc to : the President