Regulations for Research Programme Leading to Award of Ph.D. Degree

JECRC UNIVERSITY
BUILD YOUR WORLD

JECRC Foundation
REGULATIONS FOR RESEARCH PROGRAMME LEADING TO AWARD OF PH.D. DEGREE

• The Ph.D. awarded by the JECRC University will be of a standard comparable to that of premier national and international institutions and held in high esteem by academic community.

• These instructions comply with UGC Guidelines for Ph.D.-2009.

• A Ph.D. Entrance Exam has been made mandatory for registration for Ph.D. in the University.
Admission to Ph.D. Programme will be confirmed after the candidate passing the University Ph.D. Entrance Examination or on submitting a valid UGC-NET/CSIR/GATE/M.Phil Examination score card. The University will conduct Ph.D. Entrance Examination twice a year (July and December).

- Research Programme at the University will be controlled by the President through the following committees:

1. Research Protocol Evaluation Committee (RPEC) at each Department/School.
2. University Research Committee (URC).
3. A Research Progress Committee (RPC) for each research candidate.
4. A Board for Examination for Ph.D. (Defense Committee) for each candidate.
Types of Candidates for Research

- (a) **Full Time research scholars**, who will carry out their research full time on the campus. Normally each of the full time research scholars will receive a scholarship from the University **[Research Period: 2-5 Years]**.

- (b) **Part Time Internal Candidates**, applicable to working faculty members in any of the departments/schools of JECRC University/Foundation **[Research Period: 3-7 Years]**.

- (c) **External Candidates**, who will register with the University, complete the mandatory residential and credit requirements as laid down and will be then permitted to continue their research work at their place of work if approved as a research School by the University. They will make a presentation to the concerned RPC at JECRC University on the progress of their research work once every six months (At the end of each semester) **[Research Period: 3-7 Years]**.
Requirements for External Candidates

- There shall be an internal guide (from JECRCU) for each external scholar.
- There shall be an external supervisor (at the place where the scholar is working). The scholar will submit a certificate from the external supervisor that he/she is willing to supervise the research work being undertaken by the scholar in that organization.
- NOC from the employing organization regarding the candidate’s registration for PhD at JU.
- Certificate from the employing organization to the effect that the organization has adequate facilities for research on the topic selected by the scholar and that he/she will be permitted to use these facilities.
- Certificate that the candidate will be granted leave to do the compulsory residential requirement at JU.
Eligibility Criteria for Guides and Co-guides

Following categories of People will be permitted to be PhD Guide:

1. Professors/Associate Professors/Assistant Professors of JU departments/Schools holding PhD degree.
2. Faculty members of JECRC Foundation colleges having PhD Degree and minimum two years teaching experience.
3. Professors in other Universities having PhD Degree specifically recommended by the RPEC for PhD candidate on case to case basis. They should have published at least two papers in peer reviewed/indexed journals.
4. Adjunct Professors appointed by JU having PhD.

- The Academic Council will also approve the appointment of Guides/Co-guides while approving the research proposals.
About The Course Work

• On registration for Ph.D., all candidates will be required to undertake Course Work as part of the Programme. The credits requirement of Course Work will be 8 to 12 credits as specified by the RPEC, within six months of registration.

• The subjects to be undertaken by the candidate to satisfy the course work requirement will be decided by the RPEC in consultation with the Research Guide. The course work may include courses and seminars.

• **Research Methodology** will generally be one of the courses specified.

• All candidates registered as External Candidates will spend one semester (at least 16 weeks) in the University during the first one year, as a compulsory residential requirement.
Before Registration

- Submission of Application to Registrar JU/Head of Dept/Head of School.
- Contact Head of Dept/Head of School where Ph.D. work is planned.
- Selection/allocation of the Guide
- Presentation of Protocol to RPEC at Dept/School.
- Modification of Protocol as per RPEC recommendations.
- Submissions of Approved Protocol to Registrar JU.
- Presentation of Protocol to University Research Committee (URC).
- Modifications to Protocol as per URC Recommendations.
- Resubmission of Protocol to Registrar JU.
- **Provisional Registration.**
- Confirmation of Registration on passing Ph.D. Entrance Exam or UGC/CSIR/GATE Exam.
After Confirmation of Registration

• **Completion of Course Work.**
• Ph.D. Research Work at designated Dept/School/Approved Research Centre.
• Present Progress Seminar to RPC once every Semester (every six months).
• Recommendation by RPC regarding continuation, mid-course correction or discontinuation depending on progress and quality of work after every six monthly progress presentation.
• In case the RPC at any stage during the research work feels that the candidate is not making sufficient progress or is not likely to complete his Ph.D. for any reason, the RPC, in consultation with the Guide, may recommend discontinuation of research work and cancellation of registration of the candidate.
• RPC will encourage the candidate to write research papers and to communicate these to indexed/peer reviewed journals for publication.
After Completion of Research Work

• After completion of sufficient research work and specified minimum period after registration, if satisfied, RPC recommends writing of Pre Synopsis Report by the candidate.
• Presentation of Pre-synopsis Report to RPC.
• RPC may recommend further work if not satisfied or may recommend writing of Synopsis if satisfied. Recommendation of RPC will also be sent to Registrar.
• On approval by RPC, the candidate will write the Synopsis and submit ten copies duly signed by the Guide, to Registrar JU within one month.
• The candidate will write and submit six copies of Thesis to Registrar JU within three months of submission of Synopsis.
After Submission of Synopsis and Thesis at JU

- Registrar sends the synopsis to three reviewers selected by President, for their consent to review the thesis of the candidate. One of the reviewers will be from outside the State (preferably from a foreign university where possible).

- On receiving consent of the reviewers, Registrar sends the thesis to the reviewers for review, asking them to review the thesis and send their comments, in the prescribed format, within 45 days. Polite reminders will be sent to the reviewers every 15 days after expiry of 45 days till they send the reviews.

- In case a reviewer fails to send the review within six months, President may identify another reviewer and ask the Registrar to send the thesis for review.
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• On receipt of reviews from two reviewers, if both the reviewers have recommended the thesis for award of Ph.D., the President will ask the Controller of Examinations to organize Defense of the thesis. The Committee for Defense will comprise members of RPC, University Research Committee and minimum one external examiner who will normally be one of the reviewers.

• In case of non-recommendation or recommendation for additional work/major modifications to the thesis, President will advise the candidate and the Guide to do further work/modifications as the case may be, in consultation with the Research Committee, and ask him to resubmit the thesis after complying with the instructions.

• In case the reviews suggest cancellation of registration of the candidate for poor quality research work or unacceptable practices such as plagiarisation, President may, in consultation with Research Committee and after giving due chance to the candidate to present his/her case, order cancellation of registration of the candidate.
On successful Defense of Thesis

• On successfully defending the thesis and recommendation of the Defense Committee, the candidate will be eligible for award of **Degree of Doctor of Philosophy (Ph.D.)** on the day of Defense.

• On receiving the recommendation of the Defense Committee, and a No Dues Certificate regarding clearance of all dues to the University, Controller of Examinations will issue a **Provisional Certificate** to the candidate.

• The Provisional Certificate will also state that the certificate has been issued in accordance with the provisions of UGC Regulations for Award of M.Phil./Ph.D. – 2009.

• The candidate will be awarded the Ph.D. Degree during the next convocation.
Guidelines for foreign candidates:

Before Registration:

• Submission of Application Form Through E-mail to phd@jecrcuniversity.edu.in
• Selection/allocation of the Guide in consultation with concerned HOD/HOI
• Student will prepare Protocol Presentation with help of allotted Guide and send it to the Guide for processing.
• Processing of Protocol to University Research Committee (URC), headed by President/Vice-Chancellor.
• Modification of Protocol as per URC recommendations.
• Re-Submissions and Re-processing of Protocol.
• Provisional Registration.
After Provisional Registration:
• University will release an Approval letter to the student
• Candidate will contact the concerned Indian Embassy
• Apply for and receive VISA
• Arrival at JECRC University to Join the Course
• Confirmation of Registration.

• After confirmation of registration, the process will be same as that for Indian students.
Fee Structure

The candidates will pay the following fees:

• **Registration Fee** (Non-refundable) along with the application.

• **Annual Fees** as prescribed by the University.

• **Examination Fee** shall be paid at the time of submission of thesis [*The student will obtain no dues certificate and clearances before payment of examination fee*].

• The quantum of fees will be decided by the University from time to time.
Cancellation of Registration

• Registration may be cancelled on the recommendation of the RPC, based on lack of progress, or if requested by the Guide and after giving due opportunity to the candidate for defending his/her case. The candidate on his part will be allowed to withdraw if he/she so desires. Such a candidate will not get any benefit of earlier registration if he/she joins for Ph.D. Programme again.

• Registration may be cancelled if the candidate fails to submit the thesis within the maximum stipulated period.
Contact Details:

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THANK YOU.